

Southern Cross University
2024/2025 Travel Rates - Executive (International)
Effective 02 August 2024 (Schedule 2)

In accordance with the [Travel and Entertainment Policy and Procedures](#), the University reimburses accommodation, meals and incidentals on the basis of actual costs which must be reasonable. The following schedule is used as a guide in assessing and determining reasonable expenses.

Country	Meals \$	Incidentals \$	Total \$
ALBANIA	180.00	40.00	220.00
ALGERIA	230.00	45.00	275.00
ANTIGUA/BARBUDA	415.00	60.00	475.00
ARGENTINA	180.00	40.00	220.00
ARMENIA	230.00	45.00	275.00
AUSTRIA	365.00	60.00	425.00
AZERBAIJAN	230.00	45.00	275.00
BAHAMAS	415.00	60.00	475.00
BAHRAIN	415.00	60.00	475.00
BANGLADESH	290.00	50.00	340.00
BARBADOS	415.00	60.00	475.00
BELARUS	180.00	40.00	220.00
BELGIUM	365.00	60.00	425.00
BERMUDA	415.00	60.00	475.00
BOLIVIA	230.00	45.00	275.00
BOSNIA	180.00	40.00	220.00
BRAZIL	230.00	45.00	275.00
BRUNEI	230.00	45.00	275.00
BULGARIA	230.00	45.00	275.00
BURKINA FASO	230.00	45.00	275.00
CAMBODIA	230.00	45.00	275.00
CAMEROON	290.00	50.00	340.00
CANADA	365.00	60.00	425.00
CHILE	230.00	45.00	275.00
CHINA	365.00	60.00	425.00
COLOMBIA	230.00	45.00	275.00
COOK ISLANDS	290.00	50.00	340.00
COSTA RICA	290.00	50.00	340.00
COTE D'IVOIRE	365.00	60.00	425.00
CROATIA	230.00	45.00	275.00
CYPRUS	290.00	50.00	340.00
CZECH REPUBLIC	290.00	50.00	340.00
DENMARK	415.00	60.00	475.00
DOMINICAN REP	290.00	50.00	340.00
EAST TIMOR	290.00	50.00	340.00
ECUADOR	290.00	50.00	340.00
EGYPT	230.00	45.00	275.00
EL SALVADOR	290.00	50.00	340.00
ERITREA	230.00	45.00	275.00
ESTONIA	290.00	50.00	340.00
ETHIOPIA	180.00	40.00	220.00
FIJI	230.00	45.00	275.00
FINLAND	415.00	60.00	475.00
FRANCE	365.00	60.00	425.00
FRENCH POLYNESIA	415.00	60.00	475.00
GABON	365.00	60.00	425.00
GAMBIA	180.00	40.00	220.00
GEORGIA	230.00	45.00	275.00
GERMANY	365.00	60.00	425.00
GIBRALTAR	290.00	50.00	340.00
GREECE	290.00	50.00	340.00
GUATEMALA	290.00	50.00	340.00
GUYANA	290.00	50.00	340.00
HONG KONG	415.00	60.00	475.00
HUNGARY	230.00	45.00	275.00
ICELAND	415.00	60.00	475.00
INDIA	230.00	45.00	275.00
INDONESIA	230.00	45.00	275.00
IRAN	120.00	30.00	150.00
IRAQ	290.00	50.00	340.00
IRELAND	415.00	60.00	475.00
ISRAEL	415.00	60.00	475.00
ITALY	365.00	60.00	425.00
JAMAICA	290.00	50.00	340.00
JAPAN	365.00	60.00	425.00
JORDAN	415.00	60.00	475.00
KAZAKHSTAN	230.00	45.00	275.00
KENYA	290.00	50.00	340.00

Country	Meals \$	Incidentals \$	Total \$
LAOS	180.00	40.00	220.00
LATVIA	290.00	50.00	340.00
LEBANON	230.00	45.00	275.00
LITHUANIA	290.00	50.00	340.00
LUXEMBOURG	365.00	60.00	425.00
MACAU	365.00	60.00	425.00
MALAYSIA	230.00	45.00	275.00
MALI	230.00	45.00	275.00
MALTA	290.00	50.00	340.00
MAURITIUS	290.00	50.00	340.00
MEXICO	290.00	50.00	340.00
MONACO	415.00	60.00	475.00
MOROCCO	230.00	45.00	275.00
MOZAMBIQUE	230.00	45.00	275.00
MYANMAR	180.00	40.00	220.00
NAMIBIA	180.00	40.00	220.00
NEPAL	230.00	45.00	275.00
NETHERLANDS	365.00	60.00	425.00
NEW CALEDONIA	365.00	60.00	425.00
NEW ZEALAND	290.00	50.00	340.00
NICARAGUA	230.00	45.00	275.00
NIGERIA	290.00	50.00	340.00
NORTH MACEDONIA	180.00	40.00	220.00
NORWAY	415.00	60.00	475.00
OMAN	415.00	60.00	475.00
PAKISTAN	180.00	40.00	220.00
PANAMA	290.00	50.00	340.00
PAPUA NEW GUINEA	290.00	50.00	340.00
PARAGUAY	180.00	40.00	220.00
PERU	290.00	50.00	340.00
PHILIPPINES	290.00	50.00	340.00
POLAND	230.00	45.00	275.00
PORTUGAL	290.00	50.00	340.00
PUERTO RICO	415.00	60.00	475.00
QATAR	415.00	60.00	475.00
ROMANIA	230.00	45.00	275.00
RUSSIA	290.00	50.00	340.00
RWANDA	230.00	45.00	275.00
SAINT LUCIA	365.00	60.00	425.00
SAINT VINCENT	290.00	50.00	340.00
SAMOA	290.00	50.00	340.00
SAUDI ARABIA	365.00	60.00	425.00
SENEGAL	290.00	50.00	340.00
SERBIA	230.00	45.00	275.00
SIERRA LEONE	180.00	40.00	220.00
SINGAPORE	415.00	60.00	475.00
SLOVAKIA	290.00	50.00	340.00
SLOVENIA	230.00	45.00	275.00
SOLOMON ISLANDS	290.00	50.00	340.00
SOUTH AFRICA	180.00	40.00	220.00
SPAIN	290.00	50.00	340.00
SRI LANKA	230.00	45.00	275.00
SWEDEN	365.00	60.00	425.00
SWITZERLAND	415.00	60.00	475.00
TAIWAN	365.00	60.00	425.00
TANZANIA	230.00	45.00	275.00
THAILAND	290.00	50.00	340.00
TONGA	230.00	45.00	275.00
TRINIDAD & TOBAGO	415.00	60.00	475.00
TUNISIA	180.00	40.00	220.00
TURKEY	230.00	45.00	275.00
UGANDA	230.00	45.00	275.00
UKRAINE	230.00	45.00	275.00
UNITED ARAB EMIRATES	415.00	60.00	475.00
UNITED KINGDOM	365.00	60.00	425.00
USA	415.00	60.00	475.00
URUGUAY	230.00	45.00	275.00
VANUATU	290.00	50.00	340.00

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Country	Meals \$	Incidentals \$	Total \$
KOREA REPUBLIC	365.00	60.00	425.00
KOSOVO	180.00	40.00	220.00
KUWAIT	365.00	60.00	425.00
KYRGYZSTAN	180.00	40.00	220.00

Country	Meals \$	Incidentals \$	Total \$
VIETNAM	230.00	45.00	275.00
OTHER COUNTRIES	120.00	30.00	150.00

The percentage breakup for meals is:-	
Breakfast	23%
Lunch	32%
Dinner	45%

The reasonable accommodation rate is \$380*

* Reasonable accommodation - actual invoices/receipts required. If actual accommodation costs per night are higher than the 'reasonable rate' a brief explanation of why that particular hotel/motel/serviced apartment was selected is required.