

Cotutelle Candidate Agreement

A. Please refer to the Joint (Cotutelle) doctoral enrolment policy.

ATTENTION MAC USERS: This form will be corrupted if opened in Preview.
Please use Adobe Acrobat Reader to view and complete form.

AGREEMENT SCHEDULE DETAILS

PART 1: TYPE OF AWARD

Cotutelle: Each institution will individually award a testamur and a transcript that recognizes the joint enrolment and that records the name of the other university as specified in this agreement.

CONTACT DETAILS

PART 2: CANDIDATE

| | |
|---|------------------------------------|
| Family Name: | First Name: |
| SCU Student ID if known: | Enrolled in: |
| Status: | Faculty: |
| Home Institution: | |
| Has the candidate applied for admission at the host institution? | YES NO |

PART 3: SOUTHERN CROSS UNIVERSITY

Faculty Name:

Principal Supervisor Name

PART 4: COLLABORATING INSTITUTION

| | |
|-----------------------------|---------------------|
| Primary Contact: | Institution: |
| Telephone: | Email: |
| Mailing Address: | |
| Proposed Supervisor: | Position: |
| Supervisor Email: | |

PART 5: Ethics clearances and requirements

Human and animal ethics requirements are not the same in different countries so it is important that the ethical requirements for this candidature are detailed here.

PART 6: CANDIDATURE DETAILS

(i) **Research Topic Description (max 200 words)**

(ii) **Proposed maximum length of candidature and any potential extensions (including % of coursework and research components):**

| | Home: | Host: |
|--------|-------|-------|
| Year 1 | | |
| Year 2 | | |
| Year 3 | | |
| Year 4 | | |

(iii) **Language of Thesis.**

(iv) If a thesis is not written in English, the candidate must provide SCU with the thesis in English. All translation costs will be borne by the student.

Agree

(v) Revisions to the examined thesis by external examiners for SCU will be done in accordance with SCU procedures.

Agree

(vi) Details of supervision.

(vii) Details of arrangements for reporting on progress between institutions.

(viii) Intellectual Property Rights & Copyright arrangements (please refer here in the first instance or contact the Office of Research for advice on management of IP).

(ix) Publication arrangements (please contact the Office of Research for advice on publications)

FUNDING ARRANGEMENTS

(i) Tuition Fees

Home Institution:

Host Institution:

(ii) Examination Costs:

Home Institution:

Host Institution:

(iii) Scholarship/stipend & travel support for candidate

Home Institution:

Host Institution:

Candidate:

Signature:

Date:

PART 7: SOUTHERN CROSS UNIVERSITY – ENDORSEMENT & APPROVAL

Principal Supervisor:

Signature:

Date:

Director Higher Degree Research:

Signature:

Date:

Dean Graduate School :

Signature:

Date:

PART 8: COLLABORATING INSTITUTION – ENDORSEMENT & APPROVAL

Name:

Position:

Signature:

Date:

Name:

Position:

Signature:

Date:

TERMS AND CONDITIONS

1. DEFINITIONS AND INTERPRETATION

1.1. In this Agreement, unless otherwise provided:

| | |
|-------------------------------------|---|
| Agreement Schedule | The Agreement Schedule at the front of this Agreement |
| Appendix | One or more documents appended to this Agreement to provide additional detail in respect of information contained in the Agreement Schedule. |
| Award | A degree, doctorate or other certificate conferred by SCU or the Collaborating Institution(s). |
| Copyright | Protection of the expression of ideals and information in certain forms including writing, visual images, music and moving images and as provided in Australia by the <i>Copyright Act 1968</i> (Cth) . |
| Intellectual Property Rights | Rights arising from the development of a product of intellect including, without limitation: <ul style="list-style-type: none">(a) patents, copyright, rights in circuit layouts, plan breeder's rights, registered designs and trademarks; and(b) any application or right to apply for registration of any those rights |
| Principal Supervisor | An academic staff member of SCU and the Collaborating Institution(s) with principal responsibility for supervising the Student's Candidature. For Higher Degrees by Research please see HDR Supervision policies http://policies.scu.edu.au/view.current.php?id=00170 |

2. GENERAL CLAUSES

The conditions for enrolment, examination and Award are as follows:

1. The student will enrol both at SCU and at the Collaborating Institution(s), and the enrolment will be subject to the Funding Arrangements set out in this agreement.
2. The student will work under the direction and responsibility of a Supervisory Panel co-chaired by the Principal Supervisor in each of the SCU and the Collaborating Institution(s). Additional members to the Supervisory Panel may also be appointed by the SCU and the Collaborating Institution(s).
3. Where an appropriate Principal Supervisor becomes no longer available at SCU, and an appropriate alternative Principal Supervisor at SCU cannot be found, the student's enrolment at SCU will be discontinued and SCU will give Notice that this Agreement is terminated, with no affect upon continuing enrolment and candidature for an Award at the Collaborating Institution.
4. The legislation and policies of SCU and the Collaborating Institution(s) will apply to the student unless otherwise stated in this agreement.
5. Ethics clearances and requirements will be satisfied as necessary at both institutions.
6. The length of time for the Candidature will be shared between the SCU and the Collaborating Institution(s) with a minimum of one third of the Candidature or 12 months (whichever is greater) to be undertaken at SCU.
7. Intellectual Property and Copyright arrangements will be as agreed between the Parties and detailed in this agreement.
8. Unless otherwise specified in this agreement, Copyright in the thesis produced by the student will vest in the student.

9. Publication arrangements will be as detailed in this agreement.
10. Upon successful completion of the Candidature, SCU and the Collaborating Institution(s) will award the Student the Award set out in this agreement.
11. The Award certificates/testamurs/academic transcripts must state that that the Award was undertaken as a consequence of a cotutelle/joint enrolment recognizing the name of the other university.
12. The student will be responsible for arranging health and travel insurance in both countries prior to the commencement of their studies. The student will also need to meet the visa requirements applicable in each country.
13. The Term of this Agreement is until the student enrolled in the cotutelle/joint degree has completed the program or as otherwise agreed by Notice signed by all parties.
14. The Agreement may be terminated on thirty (30) days written Notice from SCU in accordance with Clause 4.