



## Non-Confidential Minutes for Council meeting

28/09/2022 10:00 AM | AEST  
Vice Chancellor's Boardroom, Lismore campus

### Members Present (12)

Sandra McPhee AM, Chancellor (Chair)  
Prue Berry  
Professor Tyrone Carlin, Vice Chancellor  
Dr Austin Curtin AM  
Murray d'Almeida, Deputy Chancellor  
Julie Granger  
Associate Professor Renaud Joannes-Boyau  
Graham Lancaster  
Dr Alessandro Pelizzon  
Scott Noble  
Olivia Noffke  
Professor Andrew Rose (Chair of Academic Board)  
Jonathan Rourke  
Lucy Shiners

*Associate Professor Johannes-Boyau left the meeting at 12.30 pm (during Item 11). Professor Rose left the meeting at 2.30 pm.*

### In Attendance

Belinda Atkinson, Council Secretary  
Sharon Farquhar, Director, Human Resources – part, by Zoom  
Tracy Manning, Governance Services (Secretariat)  
Dean Gould, Chief Marketing Officer  
Brendon Nelson, Vice President (Students) and Registrar - item 14  
Brendan Pearce, Director Workplace Relations - item 8  
Travis Walker, Vice President (Finance) - item 15  
Jack Williamson, Vice President (Strategy and Implementation) - item 11

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## IN-CAMERA COUNCIL ONLY DISCUSSION

Council met in-camera at the commencement of the meeting without the Vice Chancellor and other attendees.

### PRELIMINARY BUSINESS

The presence of a quorum was confirmed.

#### 1. Acknowledgement of Country

On behalf of Council, the Chancellor provided an acknowledgment of Country.

#### 2. Chancellor's Introductory Remarks

The Chancellor discussed:

- feedback from Council members about the strategy day held on 8 August 2022.

- the graduation ceremonies she had attended in Coffs Harbour and Sydney.
- the Vice Chancellor's most recent town hall presentation.

The Committee welcomed the newly elected Council members - Prue Berry, Lucy Shinnars and Olivia Noffke.

### 3. Apologies and Leave of Absence

#### 3.1 Apologies

None.

#### 3.2 Leaves of Absence

None.

### 4. Previous Meetings

#### 4.1 Confirmation of Minutes - 7 August 2022

It was resolved:

**Council:**

- (a) **agreed** that the draft Confidential Minutes of the Council meeting held on 7 August 2022 could be signed by the Chancellor as a true and correct record of the meeting; and
- (b) **approved** the uploading of a Council Minuted Resolutions Report on items of open business of the Council meeting held on 7 August 2022 to the University Council webpage.

#### 4.2 Matters Arising

There were no matter arising.

#### 4.3 Confidential Action and Progress Summary

### 5. Councillors' Business

None.

### 6. Declarations of Interest

There were no additional interests declared.

### 7. Agenda

#### 7.1 Starring of Items

No additional agenda items were starred for discussion.

It was resolved:

**Council agreed** to approve or note all unstarred items in accordance with the draft resolutions and without further discussion.

#### 7.2 Arrangement of Agenda

The following items were discussed after Item 12 (Marketing videos) and before Item 14 (Student Journey Mapping Project):

- Item 15 (2022 Forecast Update and 2023 Budget Parameters) and Item 18 (Finance and Investment Committee Report) which were discussed together.
- Item 13 (Enterprise Risk Management) and Item 19 (Audit and Risk Management Committee report) which were discussed together.

- Item 17 (Appointment of Council members) and Item 20 (People and Culture Committee report) which were discussed together.
- Item 16 (Southern Cross Campus Services Update) was deferred to the next Council meeting.

## KEY REPORTS

### 8. \*Confidential: Work Health and Safety Report

### 9. \*Confidential: Vice Chancellor's Report

### 10. \*Report from Chair, Academic Board

The report was taken as read.

## KEY TRANSFORMATION MATTERS

### 11. \*Confidential: Strategy Update

### 12. \*Marketing videos

Mr Dean Gould, Chief Marketing Officer, presented the University's current and future marketing videos for the Transforming Tomorrow campaign.

### 13. \*Confidential: Enterprise Risk Management - Risk Appetite Statement and Material Risks

#### It was resolved:

Subject to updating the risk appetite in relation to academic quality, **Council approved:**

- Risk Appetite Statement as set out in Appendix A; and
- the Material Risks as set out in Appendix B.

### 14. \*Confidential: Student Consultation and Engagement Update - Student Journey Mapping Project

## KEY REGULATORY AND COMPLIANCE MATTERS

### 15. \*Confidential: 2022 Forecast Update and 2023 Budget Parameters

#### It was resolved:

#### **Council approved:**

- the 2022 Forecast Update; and
- the 2013 Budget Parameters.

### 16. \*Southern Cross Campus Services Update

Due to time constraints, this item was deferred until the next meeting of Council.

## COUNCIL BUSINESS

### 17. Confidential: Appointment of Council members

#### It was resolved:

#### **Council appointed:**

- Dr Austin Curtin as a Council member for a further term of one year commencing on 12 September 2022; and

- (b) Julie Granger as a Council member for a further term of two years commencing on 10 November 2022.

## **COMMITTEE REPORTS**

18. **\*Finance and Investment Committee**  
19. **\*Audit and Risk Management Committee**  
20. **\*People and Culture Committee**

## **OTHER MATTERS FOR NOTING**

21. **Policy Report**

The report was noted.

22. **Confidential: Budgeted expenditure greater than \$1 million**

The report was noted.

23. **Course Approval and Removal Report**

The report was noted.

24. **Confidential: Use of the University Seal**

The report was noted.

25. **2023 Schedule of Meetings**

Council was informed that the 2023 Schedule of Meeting dates was a draft and that final dates would be confirmed.

## **CLOSING BUSINESS**

26. **Confidential: Determination of Matters for Public Disclosure**

No additional agenda items were marked as confidential.

27. **Meeting Evaluation**

Mr Scott Noble provided an evaluation of the meeting and noted:

- the quality of the meeting presentations.
- the progress being made by the Management team to progress the Strategy.
- his comfort in the attention Council was giving to matters of risk and work health and safety.

28. **Next Meeting**

The next ordinary meeting of Council was scheduled for 10.00 am AEDT, Thursday, 24 November 2022.

The meeting closed at 3.20 pm.

**Belinda Atkinson**  
**Council Secretary**

Signed as a true and correct record of the meeting:

**Ms Sandra McPhee AM**  
**Chancellor**