Improve your presentation skills with Mediasite Desktop Recorder

Here are a few simple tips to help improve your recordings using the Mediasite Desktop Recorder.

- Always do a test recording to ensure your microphone is working correctly, and the volume levels are set to where your voice is clearly audible.
  - It is important to check your microphone volume levels to make sure it isn’t either too quiet or too loud and causing distortion.
  - Use a good quality external mic or headset instead of a built-in mic.
- Turn on the light or open any blinds in your room so that the video is not too dark.
- Take some time to adjust your camera angle so that it is free from background distractions.
- Prepare yourself and those around you for filming.
  - Choose a quiet area where you won’t be interrupted.
  - Turn off your phone or set it to silent mode.
  - Shut the door.
  - Consider putting a ‘filming in progress’ sign on your door.
  - Turn off any loud fans or air conditioners.

Following are a few visual instructions for both Windows and Mac to help you set the audio levels correctly for your microphone.

Windows

1. Select the chosen video resolution (quality) of the webcam.
2. Select the webcam you wish to use.
3. Select the microphone you wish to use.
4. Click to adjust microphone levels.
5. Check lighting and composition of your video preview.
Click to open the audio recording devices window shown above.

Ensure your chosen microphone is set to be the default device (green tick) by clicking **Set Default** at the bottom of the window.

With the microphone selected, click **Properties** to adjust the volume levels.

Click the **Levels** tab and use the slider to adjust microphone volume.
Mac

1. Select the chosen video resolution (quality) of the webcam.
2. Select the webcam you wish to use.
3. Select the microphone you wish to use.
4. Click to adjust microphone levels.
5. Check lighting and composition of your video preview.

- Click to open the input sound preferences window shown above.
- Use the Input volume slider to adjust microphone volume.