SOUTHERN CROSS UNIVERSITY

NEW STUDENT REPRESENTATION MODEL

Version ~~11~~ 27 July 2012

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1. BACKGROUND

1.1 Preparation of report

This report has been prepared by Southern Cross University ("**SCU**") for provision to SCU students for consultation with SCU students.

1.2 Current student representation

SCU is currently affiliated with 3 student associations and two interim student representatives for postgraduate students:

- LEXSA (Lismore and External Students Association) Incorporated NSW INC9891828, ABN 79 216 280 715 ("**Lexus**");
- Southern Cross University Coffs Harbour Students' Association Incorporated NSW Y2333440, ABN 44 732 282 288 ("**Coffs SA**");
- CoastRs Incorporated NSW INC9886929, ABN 47 919 544 221 ("**CoastRs**");
- SCU ceased its affiliation with the postgraduate student association CRUX (Southern Cross University Postgraduate Student Association) Incorporated NSW INC9880357 ABN 16 447 031 300 ("**Crux**") on 31 May 2012; and
- Melanie Thomas and Laurence Perry represent postgraduate students as interim student representatives as a result of elections held for all postgraduate students, following SCU ceasing its affiliation with CRUX.

1.3 Reasons for new student representation model

SCU wants to implement a new student representation model due to the concerns that SCU has with the existing student association structure, the need for SCU to comply with new legislation, and to address concerns that have been raised by students in a recent survey.

a) Problems with existing student association representation

In any student association model, it is critical that the student voice is truly represented, engaged with the university, and active with the student community. In the current environment, student representation has a number of issues as follows:

i. organisational maturity varies greatly across groups;
ii. duplication of administrative capacity across the groups means more dollars are expended on carrying out similar tasks at multiple points; and
iii. difficulty in truly accessing the student voice on key governance, service and policy matters by SCU.

Overall, however, the biggest concern that SCU has is the value of representation that SCU and students alike currently receive in this environment.

b) Legislative change

A further reason for SCU to implement a new student representation model has arisen as a result of the Commonwealth Government passing, in October ~~2012~~2011, amendments to the *Higher Education Support Act 2003* (Cth) ("**the Act**"). The Act enables Universities to levy an annual services and amenities fee ("**SAAF**") to facilitate the provision of specific non-academic and non-political services that will support and enrich the student experience. The *Student Services, Amenities, Representation and Advocacy Guidelines* ("**Guidelines**") were made pursuant to the Act. The Guidelines set out the *National*

Access to Services Benchmarks ("**Services Benchmarks**") and the *National Student Representation Protocols* ("**Representation Protocols**").

The Services Benchmarks state that higher education providers must consider the varying and differing circumstances of the enrolled student body in determining what would be a reasonable and appropriate level of support at a particular campus, considering factors such as student cohort and campus location (2.2.5 of the Services Benchmarks).

The Representation Protocols are aimed at ensuring transparent and equitable representation for students in the SAAF environment and state that higher education providers must provide enrolled students with the opportunity to participate in a process to democratically elect student representatives. Student representatives must be students enrolled at the relevant higher education provider and must be elected by students, with at least one representative elected from each of undergraduate students, postgraduate students and overseas students (international onshore). In meeting this obligation, higher education providers must meet the necessary and reasonable cost of conducting valid and transparent polls for this purpose (3.2.3 of the Representation Protocols).

Higher Education Providers are to be compliant with the Services Benchmarks and Representation Protocols by January 2013.

c) *Feedback from students in SAAF Survey*

SCU has approved a SAAF schedule and has charged SAAF from the commencement of Session 2 in 2012.

In March 2012, SCU conducted an online SAAF Survey ("**Survey**") to give students the opportunity to provide advice about the services and amenities they see as most important. The Survey required students to prioritise funding across a total of nineteen legislated spending areas.

The results of the Survey have now been collated by the University, and were discussed with the existing student associations at a meeting on 14 May 2012, and then made available to all students on the SCU website from 15 May 2012.

The results of the Survey indicated (amongst other things) that external students do not consider that it is fair that they have to pay SAAF and that international students have identified different spending priorities to other student cohorts.

SCU is concerned about the extent of student discomfort with SAAF, about international student spending priorities, and wants to do everything within its power to ensure that students are sufficiently consulted with in relation to SAAF spending.

1.4 Consultation with students about new student representation model

On 14 May 2012, representatives from SCU's Student Services group (including Professor Andrew McAuley) met with representatives of the existing student associations to discuss the results of the SAAF Survey and to indicate that SCU intended to send an email poll to all external and international students to determine whether they wanted their own separate student representative bodies.

On 18 May 2012, SCU emailed all enrolled external and international students at SCU to ask them whether they wanted their own student representative bodies. This email poll was open for students to respond until 28 May 2012. As part of the email poll to external and international students, the existing student associations were provided with an opportunity to insert their own background information / counter-narrative to be sent as part of the e-mail poll. One of the four existing student associations chose to insert

words surrounding their own perspective. The results of the email poll to external and international students indicate that they want their own separate representative bodies.

On 12 June 2012, representatives from SCU's Student Services group (including Professor Andrew McAuley) met with representatives from the existing Student Associations to discuss the model for student representation. The Student Associations provided verbal feedback on the model, some of which has now been incorporated into this version of the student representation model. SCU has met with the existing Student Associations to gain further feedback on the student representation model.

On 13 June 2012, SCU sent a copy of this student representation model to all enrolled students at SCU and invited all enrolled students to comment on the student representation model until 25 June 2012. SCU then reviewed and applied student comments to the model.

From 25 June – 25 July 2012, SCU met with the existing student associations and the interim postgraduate student representatives to discuss amendments to the student representation model. ~~The majority~~All of the existing student associations and the interim postgraduate student representatives provided feedback ~~to~~ about the student representation model. One of the items of feedback from the student representative groups was that they believed that it was unnecessary to have a separate international student group because international representatives needed to be present in each student group.

The "Student Representation" tab within SCU's UniLife webpage (click here to view) lists the consultation that has occurred between SCU and students, and shows how the student representation model has been amended by SCU following this consultation with students.

SCU has now reviewed and applied the comments from the existing student associations and interim postgraduate student representatives to the student representation model.

From 23-26 July 2012, SCU ~~will be~~ conducted~~ing~~ road show style consultations with students at each campus to discuss the implementation of and transition to the new student representation model.

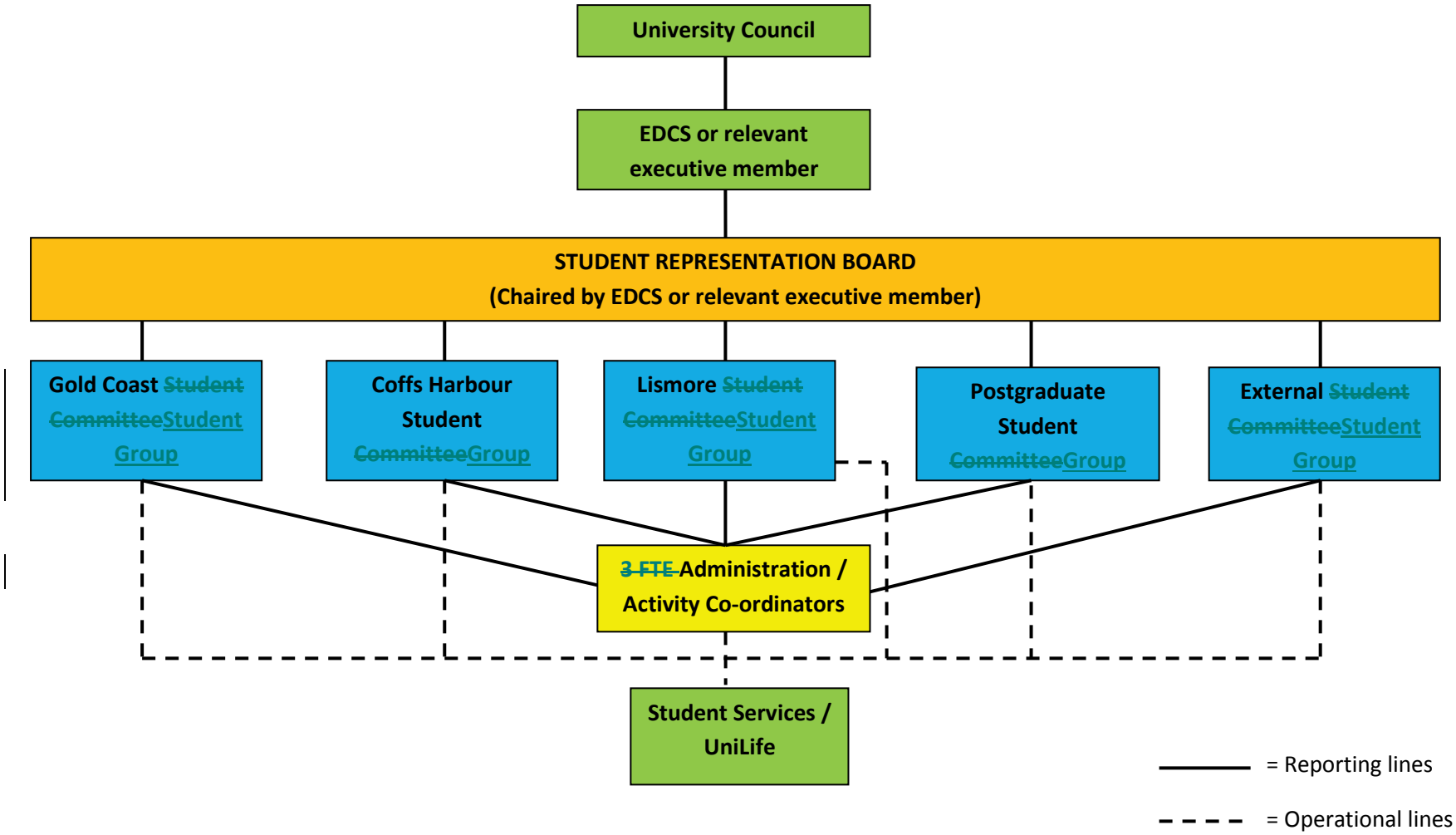
Parts 2-5 of this report explain the new student representation model.

SCU is still consulting with the existing Student Associations regarding their linkages with the new student representation model. In order for SCU to ensure that all enrolled students are provided with an opportunity to democratically elect student representatives and be involved in decisions regarding SAAF expenditure, the elections for the new Student Groups are proceeding.

Part 6 of this report sets out the process for new student ~~committee~~ group elections.

Part 7 of this report sets out the purpose of the new student representation model.

2. FLOWCHART – NEW STUDENT REPRESENTATION MODEL



3. STUDENT REPRESENTATION BOARD

3.1 Role

- Advises the Executive Director of Corporate Services or Relevant Executive Committee Member ("**EDCS**") about how SAAF and non-SAAF student services monies should be spent.
- Promotes the educational and academic goals and progress of SCU generally to further the aims, objectives and interests of SCU.
- To be the recognised means of communication between its various student cohorts and SCU and to promote harmonious relations between its student cohorts and SCU.
- To represent its student cohorts in all matters affecting their educational, academic, social and cultural interests, but excluding those solely or mainly concerned with their religious or political interests.
- To provide a forum for the dissemination, discussion and debate of information and knowledge about matters of student and public interest.

3.2 Structure and membership

10 members (6 SCU students + 4 SCU employees):

- Lismore ~~Student Committee~~Student Group- Head
- Coffs Harbour ~~Student Committee~~Student Group- Head
- Gold Coast ~~Student Committee~~Student Group- Head
- Postgraduate ~~Student Committee~~Student Group- Head
- External ~~Student Committee~~Student Group- Head
- SCU Student Council Representative
- Director of Student Services
- Coffs Harbour SCU Representative
- Gold Coast SCU Representative
- Senior Manager UniLife

Other members may be co-opted from time to time [see 3.3i) below].

3.3 Meetings

a) The Student Representation Board is to meet at least quarterly.

b) At least one meeting each year must be held at each campus (Lismore, Coffs Harbour, Gold Coast)

c) Meetings do not need to be attended in person, i.e. other technologies may be utilised as appropriate (if those services are available).

d) A quorum for a meeting is more than 50% of members, with the chair in attendance at all meetings.

e) The meetings are to be chaired by the EDCS.

f) The EDCS will appoint a secretary of the Student Representation Board to send notices of meetings and agendas, take minutes at meetings and attend to administrative enquiries.

g) If a member is unable to attend meetings, they may appoint an alternate elected position holder from the S~~s~~tudent ~~committee~~ Group (SCU students) or work group (SCU employees) to attend.

h) The members will vote on a recommendation to be put to the EDCS. The recommendation will go to the EDCS on a majority vote.

~~h)~~i) The Student Representation Board may co-opt such other members as it determines from time to time.

3.4 Reporting

Prior to the end of each calendar year, the Student Representation Board is to prepare an annual report for the EDCS about priorities for expenditure in the following calendar year.

3.5 Funding

SCU will be responsible for meeting the reasonable travel expenses of members attending Student Representation Board meetings.

3.6 Rules

The Student Representation Board is to comply with the Rules of the Student Representation Board and ~~Student Committee~~Student Groups~~s~~ (to be drafted following consultation with the student body).

4 STUDENT ~~COMMITTEES~~GROUPS

4.1 Role

a) Identify, advance and promote the interest of their student cohort at SCU;

b) Promote the participation of their student cohort in, and the consideration of, matters affecting their interests;

c) Afford a recognised means of communication between their student cohort and the academic and administrative arms of SCU, including communication with the Student Representation Board and their relevant ~~Student Committee~~Student Group Administrator / Committee Activity Co-ordinator;

d) Negotiate the annual budget and manage expenditure for the coordination of activities and events;

e) Publish hardcopy or electronic communication to their student cohort from time to time, e.g. website, blog, journal, flyer, newsletter, newspaper or other publications; and

f) Provide advocacy assistance to their student cohorts as required.

4.2 Structure and membership

a) 5 ~~Student Committee~~Student Groups~~s~~: 3 by campus (Lismore, Coffs Harbour, Gold Coast) + 2 by type (Postgraduate and External).

b) All enrolled students at SCU (as defined in part g and h below) are able to nominate to be a member of a ~~Student Committee~~Student Group, or vote in an election to select a ~~Student Committee~~Student Group representative

c) It is not compulsory for students to nominate for a position on a ~~Student Committee~~Student Group or vote for those who have nominated for positions on a ~~Student Committee~~Student Group.

d) Students can only be a member of 1 ~~Student Committee~~Student Group (e.g. if a student is a Lismore based Postgraduate student, then he/she must choose to either nominate and/or

vote for the Lismore ~~Student Committee~~Student Group or the Postgraduate ~~Student Committee~~Student Group).

e) SCU will arrange (and meet the costs of) an online voting process for all enrolled students to:
   - nominate themselves for a position on that ~~Student Committee~~Student Group (up to 7 in total); and
   - vote to elect the (up to) 7 position holders for each ~~Student Committee~~Student Group.

f) Scheduled dates for the online nominations and voting for position holders on each ~~Student Committee~~Student Group are set out in Part 6 of this model.

g) To be eligible to nominate for a position on a ~~Student Committee~~Student Group, a student must:
   - clearly demonstrate that they represent the cohort of the ~~Student Committee~~Student Group for which they nominate. For example, to stand for election to the Postgraduate ~~Student Committee~~Student Group, a student must be enrolled as a postgraduate student;
   - be enrolled in units or load at SCU in the 12 months prior to the notice of election;
   - not be employed by SCU at a time fraction of 0.5 or more on a continuing (permanent) basis; and
   - not be suspended or on a leave of absence from SCU.

h) To be eligible to vote in an election of a position holder on a ~~Student Committee~~Student Group, a student must be:
   - enrolled in units or load at SCU in the 12 months prior to the notice of election;
   - not be suspended or on a leave of absence from SCU

i) This means that a student does not have to be enrolled in units or load in the study period in which they are nominating for a position on a ~~Student Committee~~Student Group, or voting in an election of a ~~Student Committee~~Student Group position holder. For example, a coursework student may be in a position where none of the units they need to take are available and they are unable to enrol; or a research student may not be enrolled while waiting for their thesis to be marked, but will be required to resume their candidature following feedback from their examiner.

j) At the first meeting of the ~~Student Committee~~Student Group (scheduled for the week commencing 3 September 2012), the elected ~~Student Committee~~Student Group position holders will hold a vote amongst themselves to determine which of them will hold the following roles on the ~~Student Committee~~Student Group:
   a) Head
   b) Deputy Head
   c) Elected International Student Representative
   d) Elected Member
   e) Elected Member
   f) Elected Member
   g) Elected Member

k) The elected ~~Student Committee~~Student Group position holders are limited to two consecutive terms of office as an elected member in any elected position. A term of office equals 1 year.

l) The elected ~~Student Committee~~Student Group position holders may vote to name the titles/portfolios for the elected ~~Student Committee~~Student Group position holders according to the representation needs of their student cohort, e.g. indigenous, disability, equity, sport,

mature age, women's issues, gay/lesbian/bisexual/transgender/intersex/queer. These titles/portfolios are at the discretion of the ~~Student Committee~~Student Group membership as different ~~Student Committee~~Student Groups may have different needs (e.g. the Coffs Harbour ~~Student Committee~~Student Group may not require a mature age elected ~~Student Committee~~Student Group position holder).

m) The elected ~~Student Committee~~Student Group (except for the Postgraduate ~~Student Committee~~Student Group) must ensure that their position holders include a student enrolled in an undergraduate course of study.

n) ~~The~~ Each elected ~~Student Committee~~Student Group ~~must ensure that~~has one ~~of the~~ position~~s is i~~dentified as representing international (overseas) students.

4.3 Meetings

a) The elected ~~Student Committee~~Student Group position holders of each ~~Student Committee~~Student Group will meet at least quarterly each year.

b) At each meeting of the ~~Student Committee~~Student Group, the ~~Student Committee~~Student Group Administrator will be present, and will act as Secretary for the ~~Student Committee~~Student Group.

c) Additional meetings of the ~~Student Committee~~Student Group may be called throughout the year as required.

d) The ~~Student Committee~~Student Group Administrator, in their role as Secretary of the ~~Student Committee~~Student Group, will be responsible for sending notices of meetings and agendas, taking minutes at meetings and attending to administrative enquiries.

e) Minutes of every meeting of the ~~Student Committee~~Student Group are to be submitted to Student Services within a week of each meeting.

f) A quorum for a meeting is more than 50% of elected ~~Student Committee~~Student Group position holders, with at least the Head or Deputy Head in attendance.

g) The campus-based ~~Student Committee~~Student Groups (i.e. Lismore, Coffs Harbour and Gold Coast) will hold their meetings on their campuses.

h) The type-based ~~Student Committee~~Student Groups (i.e. Postgraduate and External) will rotate their meeting locations between the Lismore, Coffs Harbour and Gold Coast campuses (or as otherwise decided by those ~~Student Committee~~Student Groups).

i) Meetings do not need to be attended in person, i.e. other technologies may be utilised as appropriate (if those services are available).

4.4 Reporting

a) The ~~Student Committee~~Student Group is to provide an annual written report, on behalf of their student cohort, to the Student Representation Board about how (i) their student cohort thinks the SAAF monies should be spent (ii) they have used funding on activities and events in the past year (iii) they have complied with their annual budget and (iv) their plan for activities and events / budget for the following year.

b) The ~~Student Committee~~Student Group is to provide a year-to-date written report each quarter, on behalf of their student cohort, to Student Services about how (i) they have used funding on activities and events in the past quarter (ii) their current financial standing against their budget (iii) their plan for activities and events for the following quarter.

c) The ~~Student Committee~~Student Group is to deal directly with their respective ~~Student Committee~~Student Group Administrator and ~~Student Committee~~Student Group Activity Co-ordinator in relation to day-to-day activities and events and needs of their student cohort.

d) The ~~Student Committee~~Student Group will be responsible for managing the budget that is allocated for activities and events.

e) The ~~Student Committee~~Student Groups will be the primary decision-makers in determining the activities and events to be provided to their cohorts. SCU's involvement is to assist in the financial management of the budget and maintenance of transparency and compliance under the legislation and SCU's rules and procedures.

4.5 Funding

a) SCU will be responsible for meeting the reasonable travel expenses of ~~Student Committee~~Student Group position holders attending agreed meetings. Such expenses will be agreed between the ~~Student Committee~~Student Groups and SCU in advance.

b) SCU will provide the ~~Student Committee~~Student Group with office space.

c) SCU will provide the ~~Student Committee~~Student Groups with funding along the lines of the previous funding model that supported the existing Student Associations (Lexus, Coffs SA, CoastRs, Crux).

~~d) From 2013 onwards, SCU will not be allocating funding to the existing Student Associations (Lexus, Coffs SA, CoastRs, Crux) unless individual negotiations with the existing Student Associations determine otherwise.~~

d) ~~The ability of Student Committees to~~Third parties, including the existing Student Associations, will be able to tender ~~for the provision of commercial services at SCU will be considered at a future point in time~~to run SAAF services.

~~e)~~

~~f)~~e) The ~~Student Committee~~Student Groups will have allocated Student Services GL codes within the SCU corporate finance system. The ~~Student Committee~~Student Group Administrator will have access to, and be trained, ~~in relation~~ to use~~ing~~ SCU's corporate finance system~~.~~.

~~g)~~f) SCU will ensure that ~~Student Committee~~Student Group position holders receive training in leadership, management, compliance and governance responsibilities.

4.6 Rules

~~a)~~ The ~~Student Committee~~Student Groups are to comply with the Rules of the Student Representation Board and ~~Student Committee~~Student Groups (to be drafted following consultation with the student body).

5 STUDENT ~~COMMITTEE~~ GROUP CO-ORDINATORS

5.1 ~~Student Committee~~Student Group Administrator

a) Each ~~Student Committee~~Student Group will be supported by a ~~Student Committee~~Student Group Administrator.

b) A ~~Student Committee~~Student Group Administrator may support more than one ~~Student Committee~~Student Group.

c) Employed by SCU under standard conditions of employment.

d) Reports to Student Services / UniLife for HR line management and works with their ~~Student Committee~~Student Group Head(s) for day-to-day administrative functions.

e) Role is to provide secretarial, financial and communications support to the ~~Student Committee~~Student Group(s).

f) Initially the position will be a HEW4.

g) Initially (while funding is being sorted out) this will be a casual contract to ensure continuity of service. However, eventually this will need to be an externally advertised position.

h) Where possible under the Southern Cross University Enterprise Agreement 2010, staff currently employed by existing student associations will be given the opportunity to nominate for appointment to the interim position of ~~Student Committee~~Student Group Administrator. This will be a transitional arrangement pending external recruitment.

i) SCU will invite the ~~Student Committee~~Student Groups to be involved in the process of recruitment for ~~Student Committee~~Student Group Administrator.

5.2 ~~Student Committee~~Student Group Activity Co-ordinator

a) Each ~~Student Committee~~Student Group will be supported by a ~~Student Committee~~Student Group Activity Co-ordinator.

b) A ~~Student Committee~~Student Group Activity Co-ordinator may support more than one ~~Student Committee~~Student Group.

c) Employed by SCU under standard conditions of employment.

d) Reports to Student Services / UniLife for HR line management and works with the ~~Student Committee~~Student Group Head(s) for day-to-day activities.

e) Role is to co-ordinate student activities for the ~~Student Committee~~Student Group(s) and to support the office bearers in the ~~Student Committee~~Student Group(s).

f) Initially the position will be a HEW4.

g) Initially (while funding is being sorted out) this will be a casual contract to ensure continuity of service. However, eventually this will need to be an externally advertised position.

h) Where possible under the Southern Cross University Enterprise Agreement 2010, staff currently employed by existing Student Associations will be given the opportunity to nominate for appointment to the interim position of ~~Student Committee~~Student Group Activity Co-ordinator. This will be a transitional arrangement pending external recruitment.

i) SCU will invite the ~~Student Committee~~Student Groups to be involved in the process of recruitment for ~~Student Committee~~Student Group Activity Co-ordinator.

6 STUDENT ~~COMMITTEE~~ GROUP ELECTION PROCESS

This procedure applies for the ~~Student Committee~~Student Group elections for eligible enrolled students at the University [see 4.2g) for eligibility criteria].

The ~~Student Committee~~Student Groups are designed to represent key student cohorts - Lismore, Coffs Harbour, Gold Coast, External and Postgraduate Students.

Task	Detail	Date
1	a. **Publish call for nominations** on the SCU website, inform students via email and Student Roadshows. b. **Publish nomination forms** on SCU website with instructions to its use, including where the nomination form needs to be submitted. (Online submission only). Nominations must include a candidate photograph and CV.	~~26~~ 27 July
2	**Open nominations for elections**: Receive and provide receipts for nomination forms (Online receipts only).	
3	**Provide advice to candidates:** Publish on the SCU website instructions on acceptable campaigning material, withdrawal procedures and information regarding the ~~Student Committee~~Student Group.	
4	**Request electoral rolls from ITS:** All eligible undergraduate and postgraduate student names and emails current at the date of close of nominations.	
5	**Close of nominations for ~~Student Committee~~Student Groups**: by way of email and notification on the SCU website advise electors of the close of nominations.	9 August at 12 noon
6	**Verify eligibility of nominations**: Check the nominations against the final ITS electoral list and advice candidates if ineligible.	
7	**Collate candidate statements and photographs**: Verify that the candidate photographs and statements meet the requirements listed in the candidate instructions information.	
8	**Provide candidate statements and photographs to e-election provider (Bigpulse)**: Email candidate information through to be displayed on election website.	
9	**Test of e-election provider voting website:** Test functionality to ensure accuracy of information on website.	
10	a. **Voting opens**: Voting takes place on e-election provider website b. advise electorate also via SCU website and via email	9 August at 3 pm
11	**Election reminder:** Email sent to all students again to remind them to vote	16 August
12	**Voting Closes**: Advice that voting has closed via the SCU website and e-election provider's election website.	23 August
13	**Receive Committee election results**: Results collected from e-election provider, check for quality of data.	
14	a. **Declare Committee election results**: Via email and SCU website b. **Advise successful candidates**: Inform successful and unsuccessful candidates of the results and advise successful candidates what the next committee step is including initial meeting dates c. **Advise Vice Chancellor of election results**: Draft memorandum of the full election results to SCU VC.	24 August

7 WHAT WILL THIS CHANGE MEAN FOR YOU?

SCU understands that change is difficult. However, SCU truly believes that this new student representation model will provide greater value for student representation at SCU.

7.1 What won't change with new student representation model

a) ~~Student Committee~~Student Groups are responsible for the activities and events that they want to provide to students.

b) ~~Student Committee~~Student Groups are responsible for their budgets and spending.

c) SCU is still funding the ~~Student Committee~~Student Groups to carry out these student service activities and events.

d) SCU is still providing the ~~Student Committee~~Student Groups with office space.

e) ~~Student Committee~~Student Groups have full discretion to vote to name the titles/portfolios for the elected members according to the representation needs of their student cohort, e.g. indigenous, disability, equity, sport, mature age, women's issues, lesbian /bisexual /gay /transgender /intersex.

7.2 What will change with new student representation model / benefits for students

a) External students ~~and international students~~ will have their own student representative body~~ies~~.

~~a)~~b) International students will have an identified representative on each Student Group.

~~b)~~c) ~~Student Committee~~Student Groups will have increased avenues of communication with SCU, through both the Student Representation Board and to Student Services via the ~~Student Committee~~Student Group Administrator / ~~Student Committee~~Student Group Activity Co-ordinators.

~~c)~~d) ~~Student Committee~~Student Groups will have a greater say in relation to how SAAF and non-SAAF student services monies are spent.

~~d)~~e) There will be increased clarity for ~~Student Committee~~Student Groups in relation to SCU's expectations on how the ~~Student Committee~~Student Groups operate. There will be clear guidelines for ~~Student Committee~~Student Groups in the Rules of the Student Representation Board and ~~Student Committee~~Student Groups (to be drafted following consultation with the student body).

~~e)~~f) ~~Student Committee~~Student Groups will be more accountable for their spending and will provide year-to-date reports each quarter about how they have used funding on activities and events in the quarter, their current financial standing against their annual budget and their plan for activities and events in the following quarter.

~~f)~~g) SCU will provide ~~Student Committee~~Student Group position holders with training in leadership, management, compliance and governance responsibilities.

~~g)~~h) There have recently been issues where members of some of the existing Student Associations have not been afforded with the protection offered by SCU's complaints procedures because they are separately incorporated associations and their members are not necessarily enrolled students or staff of SCU. The new student representation model ensures that all members of the Student Representation Board, ~~Student Committee~~Student Groups, and the ~~Student Committee~~Student Group Administrators and ~~Student Committee~~Student Group Activity Co-

ordinators are enrolled students or SCU employees and are not separately incorporated associations. Therefore they will enjoy the full protection of SCU's complaints procedures if a dispute arises. This means that if a dispute arises between particular parties, SCU will have the authority and jurisdiction to hear and deal with these complaints in a timely manner.