Welcome to the School of Arts and Social Sciences and congratulations for choosing to study in the Bachelor of Arts. The BA team look forward to working with you and supporting you in your studies.

This degree offers you a large degree of flexibility, but through the choice of specialist majors you will be able to study an area of focus that we hope you find rewarding and enjoyable.

In the School of Arts and Social Sciences you can study this degree for your own personal development and you can study a vocational degree that will also prepare you for a professional life. A look through the Australian Who's Who shows an impressive number of BA graduates, as does the current Federal parliament listing. The humanities, on which the BA is grounded give us the stories, ideas and words that help us make sense of our lives and our world. The humanities introduce us to people we have never met, places we have never visited and ideas that may have never crossed our minds. By showing us how others have lived and thought about life, the humanities help us to decide what is important in our own lives and what we can do to make them better for others or ourselves.

You might think of the worth of the BA in practical terms and also in reference to the values embedded in the arts and humanities and the skills in critical thinking and creativity study in this area fosters. What we all share and what you share with your teachers and other students in choosing this path is a commitment to other precious ideas – to think for yourself, to be able to critique tradition and contemporary life, to understanding the significance of another person’s sufferings and achievements.

This is an important time to be studying humanities. Democracy relies on the values embedded in the arts and humanities. They provide us with a way of seeing, to understand and question our own values and desires and other people's fears and dreams. It is this aspect of the arts and humanities, the capacity for openness and tolerance, that philosopher Martha Nussbaum argues is so needed for democracy: “By generating pleasure in connection with acts of understanding, subversion and cultural reflection”, she argues, serious critical study of the arts becomes a crucial factor in the ability to put oneself in another person's place - in order to understand them, to see and feel the world as they feel it, and marvel at its difference, rather than outmanoeuvre them in business or battle.

The course gives you a range of skills and attributes that you will be able to draw on in your personal and professional life. Our staff have been recognised nationally for teaching excellence and they have a broad range of interests and experience. We are here to support you in your learning and to learn with you on what we hope will be a marvellous journey. Please get in touch if you need our assistance.

All the best as you begin your study. We hope you enjoy the course and look forward to hearing about how you progress.

Course Coordinator for the Bachelor of Arts
Dr Adele Wessell
Telephone: 02 66203946
Email: adele.wessell@scu.edu.au
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How to use this guide

This course enrolment guide has been developed to assist students with unit selection, to facilitate online enrolment and provide advice about important contacts, resources and support services available. It is also a valuable resource containing easily referenced material that no student should be without.

- Part One contains course-specific information and sets out the structure of the course, maps suggested or compulsory unit progressions and shows specialisation sequences per study period, if applicable.
- Part Two provides helpful information in relation to important dates, useful websites and relevant administrative information including the contact details of specialist staff within the University who are available to assist with specific enquiries.

What to do next

1. Visit the Getting Started website. This site contains the steps needed to:
   - gain access to My Enrolment
   - check student details
   - accept an offer
   - choose a payment option
   - gain access to MySCU and SCU webmail.

2. Print or download this Course Enrolment Guide and retain it for reference throughout the duration of the course.

3. Choose units to study using the course structure and unit information provided in this Course Enrolment Guide. Remember to:
   - read this guide carefully as it will recommend units for enrolment in each study period
   - choose units for each Session or Trimester within the academic year and understand where those units fit into the course structure
   - consider using Session 3 (an optional study period) to spread study load, dedicate time to studying units that might need a concentrated effort, or fast track and complete studies earlier.

4. Enrol in units for the whole year using My Enrolment. Enrolment for 2012 opens on 12 September 2011. Students will receive a notification advising that enrolment is open in their SCU Webmail account. Look out for this email and enrol early.

SCU requires students to plan their studies in advance and enrol in units for the full academic year. Students self manage their enrolment online in My Enrolment and can change enrolled units, add more units or withdraw from units up until the start of each study period.

5. Check the census date for each unit using My Enrolment.

Each unit of study (subject) has a census date that is the day upon which a student’s enrolment for unit(s) in the study period becomes final. After the census date a student cannot enrol or withdraw from units without financial and/or academic liability.

6. Access the School Student Centre and Unit Learning Site(s) in MySCU.

A Unit Learning Site is generated for every unit in which a student has an official enrolment. One week before the start of each study period, the Unit Learning Sites will open. Inside the
Unit Learning Site students will find the **Unit Information Guide** and **Study Guide**. It is very important students visit this site regularly – SCU recommends students visit every day during the study period.

7. **Check the Class Timetable.**
   Internal students will need to check the class timetable to find out when classes have been scheduled for the activities that have been planned for the on-campus units in which they are enrolled.

8. **Register for on-campus classes online through My Enrolment:**
   - Students who enrol in any on-campus units (internal mode), should attend the scheduled on campus classes for the activities listed in the class timetable.
   - Session students must check the class timetable to see whether they need to register into any classes. Classes fill up quickly so register early. Students will receive an email in their SCU Webmail account to advise when registration will open.
   - Trimester students do not register into classes as there is usually only one class to attend.
   - Distance education (university-wide; external mode) and online students do not need to attend classes and will find all the information to start studying in their Unit Learning Site(s).

9. Once students are admitted to their course, enrolled in units and registered into classes, they are ready to start studying. SCU recommends students now visit the Orientation website to find out about scheduled activities, sporting facilities, mentors, counselling services and lots more.

**Need assistance?**
For assistance with My Enrolment refer to:
- the [Demonstration Guides](#) located on the Student Enrolment and Support Services site; or
- contact Student Services on 1800 626 481; or
- email enrol@scu.edu.au

For assistance with course structure and study plan advice, students should contact the School Student Liaison and Support Team. Contact details are listed at the end of Part One in this guide.

Welcome to SCU! We hope you enjoy your studies. Remember, staff are here to help, so don’t be afraid to contact us.

**Important notice**
A student’s course is governed by the Award Rules for the year in which they commenced study. It is important students become familiar with the Award Rules for their course, which can be found in the [Student Handbook](#).

If a student is unable to adhere to the structure in place when study commenced, they must consult with a School Student Liaison Officer.

The information contained in this guide is correct at the date of publication. This guide is revised each year.
Course overview

The Bachelor of Arts provides a key to developing skills that enable students to work across a range of disciplinary areas while offering a unique interdisciplinary environment well suited to creative and critical learning.

The focus of the Bachelor of Arts is on a personal relationship to learning. Over the course of study, students will develop the capacity to interpret what they learn through direct knowledge based on personal experience that enables a deep understanding of the complexity of contemporary societies and the impact of global, social and environmental change on communities and individuals.

Through the activities students do, attributes are fostered that prepare them for life in the 21st century. This begins with the four core units that bring together key themes in the arts and humanities: communication, ideas, citizenship, Australia and the world. Written Communication develops practical skills in research and communication combined with the ability to be creative and responsive. Philosophy on Screen fosters the ability to identify issues, raise questions for consideration and to read critically. Key topics relevant to students and scholarship are pursued: What is the meaning of life? Who am I? What can I know? Australia, Asia and the World reflects a commitment to a global world view and to understanding the complexity and diversity of people, situations and events, ways of living and belief systems. Subjects and Citizens introduces the intersections between society and culture and develops ethical understanding and awareness of the complexity of social and civic relationships.

Because the core units prepare you for key elements of understanding, you must complete the 4 core units in the first year of study if they are full-time and over the first two years if they are studying part time. You can then select from a range of majors in arts that suit your interests or you can expand your course by including a university-wide major.

The Bachelor of Arts aims to foster imaginative and creative responses to intellectual, professional and social changes across the range of theoretical and practical subjects offered.
2012 Course Rules
The Award Rules for each course are published in the Student Handbook. Hardcopies of the Handbook are available for purchase at the University Co-op Bookshops.

The most up to date version of the Handbook is available online from the Southern Cross University website at www.scu.edu.au/handbook

<table>
<thead>
<tr>
<th>Level of Award:</th>
<th>Undergraduate Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty:</td>
<td>Arts and Sciences</td>
</tr>
<tr>
<td>Academic Organisational Unit:</td>
<td>School of Arts and Social Sciences</td>
</tr>
<tr>
<td>Campus:</td>
<td>Lismore, Coffs Harbour, Distance Education</td>
</tr>
<tr>
<td>Course Mode:</td>
<td>Internal/Distance Education</td>
</tr>
<tr>
<td>Duration:</td>
<td>3 years</td>
</tr>
<tr>
<td>Total Units:</td>
<td>24</td>
</tr>
</tbody>
</table>

Specific Award Rules
See the University’s Rules Relating to Awards, in conjunction with the Specific Award Rules listed below.

4.1 Requirements for an Award
a. To be eligible for the award of Bachelor of Arts degree a candidate shall successfully complete not less than twenty-four (24) units comprising:
   i. all units listed in Part A of the Schedule of Units attached to these Rules; and
   ii. at least one of the eight (8) unit majors from Part B of the Schedule; and
   iii. another eight (8) unit major from Part B of the Schedule or from Part C of the Schedule or from the University wide majors;
   iv. four elective units.

b. No unit will be credited to more than one major.

c. A candidate who while enrolled in the Bachelor of Arts has completed the requirements of the Associate Degree of Creative Writing may elect to be awarded the Associate Degree of Creative Writing following withdrawal from candidature from the Bachelor of Arts.

4.2 Advanced Standing
Candidates who completed an Associate Degree of Creative Writing may be granted advanced standing for up to sixteen (16) units towards the Bachelor of Arts.
Choose units to study

Students should use the following sections of this Course Enrolment Guide to:

- make a decision regarding the units they wish to study for the whole year and enrol in these units in My Enrolment
- determine where those units fit into the course structure. Please note, it is much easier for students to enrol in their chosen units when they know what part of the course structure they belong to. For example, if a student has chosen to enrol in a unit that is part of a major, then when enrolling online, students must choose the major before they can choose the unit
- check the availability and requisite information of each unit using the Unit Availability Table and the SCU Schedule of Units
- the steps to enrol online are outlined in the section Enrol in Units using My Enrolment on page 1.16 of this guide.

Course structure

For the Bachelor of Arts you must complete:

- all four (4) Core units from Part A
- one Specialist Major from Part B
- a second major from either Part B or Part C or a University-wide majors (refer to the SCU 2012 Student Handbook)
- four (4) elective units.

To be eligible to exit with the Associate Degree of Creative Writing you must complete:

- all four (4) core units from Part A of the schedule of units attached to the ADCW
- all eight (8) units listed in Part B of the ADCW schedule
- another four (4) unit sequence from Part C of the ADCW schedule.

Unit Availability Table

The information in the Unit Availability Table is derived from the Southern Cross University Schedule of Units and is correct at time of printing. The Schedule of Units lists, alphabetically by unit name, all units planned to be taught at SCU in a particular study period, including:

- the unit code
- the unit availability (eg: Lismore, Coffs Harbour, Gold Coast, External)
- any pre-requisite conditions of study and enrolment restrictions.

There is a Schedule of Units for each study period (trimester and session) and separate schedules for undergraduate and postgraduate units.

It is recommended students check the Schedule of Units prior to enrolling as availabilities are updated regularly.

Important information

Students should enrol in units for the whole year at least 1 month prior to Session 1.

New students should enrol in their units from 12 September 2011 or as soon as they have accepted their offer if received after this date and complete their Commonwealth Assistance Form online. Continuing students will receive notification in September that enrolments are open for the following year.

If necessary, students may vary their enrolment up until the commencement of each session. Remember, late variations to enrolment may result in delays to your study.
### Part A – Core units

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM10295</td>
<td>Written Communication</td>
<td>Anti-req: COM00334, EDU10235</td>
<td>1 &amp; 2</td>
<td>L, CH, THR, EXT (S2 CH, L &amp; EXT only)</td>
</tr>
<tr>
<td>CUL00210</td>
<td>Australia, Asia and the World</td>
<td></td>
<td>1 &amp; 3</td>
<td>L, CH, EXT (S3 EXT only)</td>
</tr>
<tr>
<td>SOC10399</td>
<td>Philosophy on Screen: Film &amp; Television</td>
<td></td>
<td>2</td>
<td>L, CH, EXT</td>
</tr>
<tr>
<td>HUM00271</td>
<td>Subjects and Citizens</td>
<td></td>
<td>2</td>
<td>L, CH, EXT</td>
</tr>
</tbody>
</table>

### Part B – Majors

#### Cultural Studies

Students need to complete HUM00270 and then choose seven (7) units from the following:

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM00270</td>
<td>Introduction to Cultural Studies</td>
<td></td>
<td>1 &amp; 3</td>
<td>L, CH, EXT (S3 EXT only)</td>
</tr>
<tr>
<td>HUM00272</td>
<td>Space, Place and Travel*</td>
<td></td>
<td>1</td>
<td>L, CH, EXT</td>
</tr>
<tr>
<td>HUM00273</td>
<td>Borderlands</td>
<td></td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>HUM00274</td>
<td>EcoCultural Studies*</td>
<td>HUM00270 recommended</td>
<td>1</td>
<td>Not offered 2012</td>
</tr>
<tr>
<td>HUM00275</td>
<td>Cultural Studies Research Project</td>
<td>HUM00270 + 3 from units from major</td>
<td>2</td>
<td>EXT</td>
</tr>
<tr>
<td>SOC10400</td>
<td>Gender, Sexuality and Culture*</td>
<td></td>
<td>3</td>
<td>EXT</td>
</tr>
<tr>
<td>CUL00211</td>
<td>Perspectives on Australia</td>
<td></td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>COM00439</td>
<td>Theory in Practice: Issues in Media Studies</td>
<td></td>
<td>1 &amp; 3</td>
<td>L, CH, EXT (S3 EXT only)</td>
</tr>
<tr>
<td>COM10082</td>
<td>Reel Time: Cinema in a Social Context</td>
<td>Any 3 units</td>
<td>2</td>
<td>CH, L, EXT</td>
</tr>
</tbody>
</table>
### History

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisites</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS10016</td>
<td>Making History</td>
<td></td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>HIS10018</td>
<td>Writing Place: Landscapes, Memory, History</td>
<td></td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>CUL00420</td>
<td>History of Invasion of Aboriginal Nations</td>
<td></td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>HIS00235</td>
<td>Community History Research Project</td>
<td></td>
<td>3</td>
<td>EXT</td>
</tr>
<tr>
<td>HIS10725</td>
<td>US History: reconstruction to globalisation</td>
<td></td>
<td>2</td>
<td>Not offered 2012</td>
</tr>
<tr>
<td>HIS10726</td>
<td>Australian Cultural History</td>
<td></td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>MNG10526</td>
<td>Foundations of Visitor Interpretation</td>
<td></td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM00471</td>
<td>Professional Placement</td>
<td>16 units</td>
<td>2 &amp; 3</td>
<td>EXT</td>
</tr>
<tr>
<td>BIO10492</td>
<td>Cultural Heritage Science</td>
<td>Check SOU</td>
<td>2</td>
<td>ONL</td>
</tr>
<tr>
<td>SOY10114</td>
<td>Arts Project</td>
<td>20 units</td>
<td>1 &amp; 2</td>
<td>EXT</td>
</tr>
</tbody>
</table>

### Politics and Society

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisites</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUL00401</td>
<td>Indigenous World Views</td>
<td></td>
<td>1 &amp; 2</td>
<td>CH, L, GC &amp; EXT</td>
</tr>
<tr>
<td>COM00471</td>
<td>Professional Placement</td>
<td>16 units</td>
<td>2 &amp; 3</td>
<td>EXT</td>
</tr>
<tr>
<td>POL10244</td>
<td>Introduction to Politics</td>
<td></td>
<td>1 &amp; 3</td>
<td>CH, L, THR &amp; EXT (S3 EXT only)</td>
</tr>
<tr>
<td>POL00013</td>
<td>Global Social Movements</td>
<td></td>
<td>2</td>
<td>EXT</td>
</tr>
<tr>
<td>POL00005</td>
<td>Political Ideologies</td>
<td></td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>POL10023</td>
<td>Peace, War &amp; International Politics</td>
<td></td>
<td>1</td>
<td>EXT</td>
</tr>
<tr>
<td>SOC00118</td>
<td>Introduction to Sociology</td>
<td></td>
<td>1 &amp; 3</td>
<td>CH, L, THR &amp; EXT (S3 EXT only)</td>
</tr>
<tr>
<td>SOC10274</td>
<td>Non-Standard Lives: Work and Family in Australia</td>
<td>SOC00118</td>
<td>2</td>
<td>THR &amp; L (fortnightly both campuses) EXT</td>
</tr>
<tr>
<td>SOC00115</td>
<td>Global Inequality</td>
<td>SOC00118</td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>SOC10430</td>
<td>Religions and the State</td>
<td></td>
<td>2</td>
<td>EXT</td>
</tr>
<tr>
<td>BHS00161</td>
<td>Interpersonal Communication</td>
<td></td>
<td>1 &amp; 3</td>
<td>CH, L, THR &amp; EXT (S3 EXT only)</td>
</tr>
<tr>
<td>POL10024</td>
<td>Justice in World Politics</td>
<td></td>
<td>2</td>
<td>EXT</td>
</tr>
</tbody>
</table>
## Writing

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG00400</td>
<td>Introduction to Written Texts</td>
<td>1 &amp; 3</td>
<td>CH, L, EXT (S3 EXT only)</td>
<td></td>
</tr>
<tr>
<td>ENG00410</td>
<td>Introduction to Creative Writing</td>
<td>2</td>
<td>CH, L, EXT</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>And choose six (6) units from the following:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG00401</td>
<td>Issues and Themes in Contemporary Writing</td>
<td>ENG00400 Pre- or Co-req ENG00410</td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>ENG00403</td>
<td>Prose*</td>
<td>ENG00400 &amp; ENG00410</td>
<td>3</td>
<td>EXT (Quotas may apply)</td>
</tr>
<tr>
<td>ENG00411</td>
<td>Writing Genre*</td>
<td>ENG00400 &amp; ENG00410</td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>ENG00407</td>
<td>Writing for Performance*</td>
<td>ENG00400 &amp; ENG00410</td>
<td>3</td>
<td>EXT (Quotas may apply)</td>
</tr>
<tr>
<td>ENG00406</td>
<td>Theories of Text and Culture*</td>
<td>ENG00400 &amp; ENG00410</td>
<td>1</td>
<td>CH, L, EXT</td>
</tr>
<tr>
<td>ENG10022</td>
<td>Writing from the Edge*</td>
<td>ENG00400 &amp; ENG00410</td>
<td>1</td>
<td>Not offered 2012</td>
</tr>
<tr>
<td>ENG10164</td>
<td>Auto/biography*</td>
<td>ENG00400 &amp; ENG00410</td>
<td>2</td>
<td>CH, L, EXT</td>
</tr>
<tr>
<td>ENG00408</td>
<td>Writing Project</td>
<td>5 Writing units</td>
<td>2 &amp; 3</td>
<td>EXT</td>
</tr>
<tr>
<td>COM00481</td>
<td>The Fourth Estate: News Journalism</td>
<td>Any 6 units</td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM00482</td>
<td>Hot Topics: Feature Journalism</td>
<td>COM00481</td>
<td>2</td>
<td>L, EXT</td>
</tr>
</tbody>
</table>
### Part C – Majors

#### Art and Design

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART00630</td>
<td>Design</td>
<td></td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>ART10094</td>
<td>Digital Art and Design I</td>
<td>ART00630</td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>ART10095</td>
<td>Digital Art and Design II</td>
<td>ART10094</td>
<td>2</td>
<td>L</td>
</tr>
<tr>
<td>ART00406</td>
<td>Studio Drawing I</td>
<td></td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>ART00407</td>
<td>Studio Drawing II</td>
<td>ART00406</td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>ART10275</td>
<td>Digital Photography I</td>
<td>(Quotas may apply)</td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>ART00456</td>
<td>Photography II</td>
<td>ART10275</td>
<td>2</td>
<td>L</td>
</tr>
<tr>
<td>ART00600</td>
<td>Introduction to Visual Culture</td>
<td></td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>ART00601</td>
<td>Framing Modernity</td>
<td>ART00600</td>
<td>2</td>
<td>L</td>
</tr>
<tr>
<td>ART00498</td>
<td>Contemporary Debates in Visual Culture</td>
<td>ART00601</td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>ART00602</td>
<td>Australian Visual Cultures</td>
<td>ART00498</td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>CAR10503</td>
<td>Arts Industry Studies</td>
<td>any 16 units</td>
<td>1</td>
<td>L, EXT</td>
</tr>
</tbody>
</table>

#### Contemporary Music

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS00620</td>
<td>Contemporary Music Theory I</td>
<td></td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>MUS10525</td>
<td>Global Perspectives in Music</td>
<td></td>
<td>2</td>
<td>L</td>
</tr>
<tr>
<td>MUS10509</td>
<td>Contemporary Music Styles</td>
<td></td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>MUS00630</td>
<td>Songwriting</td>
<td></td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>MUS00497</td>
<td>Introduction to Music Technology</td>
<td></td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>MUS00621</td>
<td>Contemporary Music Theory II</td>
<td>MUS00620</td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>MUS10506</td>
<td>Internet Music Marketing</td>
<td></td>
<td>2</td>
<td>L</td>
</tr>
<tr>
<td>MUS10508</td>
<td>Sound Theory and Recording Technique</td>
<td></td>
<td>1</td>
<td>L</td>
</tr>
</tbody>
</table>
## Indigenous Studies
On-campus unit availability depends on sufficient enrolment numbers.

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUL00401</td>
<td>Indigenous World Views</td>
<td>1 &amp; 2</td>
<td>L, CH, TH, EXT (S1 L &amp; EXT only)</td>
<td></td>
</tr>
<tr>
<td>CUL00420</td>
<td>History of Invasion of Aboriginal Nations</td>
<td>1</td>
<td>L, EXT</td>
<td></td>
</tr>
<tr>
<td>CUL00402</td>
<td>Contemporary Australian Indigenous Issues</td>
<td>2</td>
<td>L, EXT</td>
<td></td>
</tr>
<tr>
<td>CUL00412</td>
<td>Indigenous Ways of Cultural Expression</td>
<td>1</td>
<td>L, EXT</td>
<td></td>
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</tbody>
</table>

**And choose four (4) units from the following:**

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUL00408</td>
<td>Health and Indigenous Australian People</td>
<td>2</td>
<td>L, CH, EXT</td>
</tr>
<tr>
<td>SOY00419</td>
<td>Caring for Kuntri: Indigenous Environmental Management</td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>SOC00417</td>
<td>Race and Racism</td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>CSL00416</td>
<td>Cultural and Spiritual Well Being</td>
<td>1</td>
<td>L</td>
</tr>
<tr>
<td>EDU01308</td>
<td>Indigenous Australians in Education</td>
<td>1 &amp; 2</td>
<td>L, CH, EXT (S2 L &amp; EXT Only)</td>
</tr>
<tr>
<td>LAW00055</td>
<td>Aborigines, Torres Strait Islanders and Contemporary Legal Issues</td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>HEA10200</td>
<td>Trans and Intergenerational Trauma</td>
<td>1 &amp; 2</td>
<td>L, CH, THR, EXT</td>
</tr>
<tr>
<td>HEA10202</td>
<td>The Story of Healing/Indigenous Healing</td>
<td>1</td>
<td>L, EXT</td>
</tr>
</tbody>
</table>
## Media Studies

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM00439</td>
<td>Theory in Practice: Issues in Media Studies</td>
<td>1 &amp; 3</td>
<td>L, CH, EXT</td>
<td>(S3 EXT only)</td>
</tr>
<tr>
<td>COM10627</td>
<td>Telling Tales: Introduction to Digital Storytelling</td>
<td>2</td>
<td>L, EXT</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>And choose six (6) units from the following:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COM00446</td>
<td>The Big Picture: Global Media</td>
<td>2 &amp; 3</td>
<td>L, EXT</td>
<td>(S3 EXT only)</td>
</tr>
<tr>
<td>COM10110</td>
<td>Caught in a Web: Designing for the Digital Space</td>
<td>1</td>
<td>L, EXT</td>
<td></td>
</tr>
<tr>
<td>COM00481</td>
<td>The Fourth Estate: News Journalism</td>
<td>Any 6 units</td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM00482</td>
<td>Hot Topics: Feature Journalism</td>
<td>COM00481</td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM10081</td>
<td>True Stories: Factual Media</td>
<td>Any 6 units</td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM10112</td>
<td>From Page to Production: Essential Screen Skills</td>
<td>COM10627 or any 6 units</td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM10082</td>
<td>Reel Time: Cinema in a Social Context</td>
<td>2</td>
<td>CH, L, EXT</td>
<td></td>
</tr>
<tr>
<td>COM01402</td>
<td>Act One: Screenwriting</td>
<td>Any 6 units</td>
<td>1</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM00455</td>
<td>Net Works: Online Media Design</td>
<td>Any 6 units</td>
<td>2</td>
<td>L, EXT</td>
</tr>
<tr>
<td>COM00461</td>
<td>Making Radio: Production Essentials</td>
<td>Any 6 units</td>
<td>1</td>
<td>L</td>
</tr>
</tbody>
</table>
## Psychology

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BHS11001</td>
<td>Introduction to Psychology I</td>
<td></td>
<td>1, 2 &amp; 3</td>
<td>CH, ONL (S2 &amp; 3 ONL Only)</td>
</tr>
<tr>
<td>BHS11002</td>
<td>Introduction to Psychology II</td>
<td></td>
<td>1, 2 &amp; 3</td>
<td>CH, L, THR &amp; ONL (S1 &amp; 3 ONL only)</td>
</tr>
</tbody>
</table>

And choose six (6) units from the following:

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BHS20001</td>
<td>Psychological Assessment</td>
<td>Check SOU</td>
<td>2</td>
<td>L, CH</td>
</tr>
<tr>
<td>BHS30003</td>
<td>Development Across the Lifespan</td>
<td>Check SOU</td>
<td>1 &amp; 3</td>
<td>CH, ONL (S3 ONL only)</td>
</tr>
<tr>
<td>BHS30004</td>
<td>Physiological Psychology and Sensory Processes</td>
<td>Check SOU</td>
<td>1 &amp; 3</td>
<td>CH, ONL (S3 ONL only)</td>
</tr>
<tr>
<td>BHS20006</td>
<td>Personality and Social Psychology</td>
<td>Check SOU</td>
<td>2</td>
<td>CH, ONL</td>
</tr>
<tr>
<td>BHS20007</td>
<td>Learning and Memory</td>
<td>Check SOU</td>
<td>2</td>
<td>ONL, CH</td>
</tr>
<tr>
<td>BHS20008</td>
<td>Quantitative Methods in Psychology</td>
<td>Check SOU</td>
<td>1 &amp; 3</td>
<td>CH, ONL (S3 ONL only)</td>
</tr>
<tr>
<td>BHS30001</td>
<td>Research Methods in Psychology</td>
<td>Check SOU</td>
<td>2 &amp; 3</td>
<td>ONL, CH (S3 ONL only)</td>
</tr>
<tr>
<td>BHS30002</td>
<td>Abnormal Psychology</td>
<td>Check SOU</td>
<td>1 &amp; 3</td>
<td>ONL, CH (S3 ONL only)</td>
</tr>
<tr>
<td>BHS30005</td>
<td>Cross Cultural and Indigenous Issues</td>
<td>Check SOU</td>
<td>1</td>
<td>CH</td>
</tr>
<tr>
<td>BHS30007</td>
<td>Health Psychology</td>
<td>Check SOU</td>
<td>1</td>
<td>CH</td>
</tr>
</tbody>
</table>
Justice Studies

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Pre-requisite/s</th>
<th>Session</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW10157</td>
<td>Australian Legal System</td>
<td>1 &amp; 2</td>
<td></td>
<td>L, GCB, EXT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(S2 EXT only)</td>
</tr>
<tr>
<td>LAW00051</td>
<td>Legal Research and Writing</td>
<td>1 &amp; 2</td>
<td></td>
<td>L, GCB, EXT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(S2 EXT only)</td>
</tr>
<tr>
<td></td>
<td><strong>And choose six (6) units from the following:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>(Please see SOU for all campus availabilities and pre-reqs)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAW00050</td>
<td>Criminal Process</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAW00521</td>
<td>International Law</td>
<td>Check SOU</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>LAW10159</td>
<td>Principles of Contract Law</td>
<td>Check SOU</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>LAW00214</td>
<td>Mediation and Dispute Resolution</td>
<td>Check SOU</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>LAW00053</td>
<td>Foundations of Torts</td>
<td>Check SOU</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>LAW00514</td>
<td>Criminology</td>
<td>Check SOU</td>
<td>1</td>
<td>Not offered 2012</td>
</tr>
<tr>
<td>LAW00522</td>
<td>Human Rights</td>
<td>Check SOU</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>LAW00106</td>
<td>EEO &amp; OH&amp;S Law and Practice</td>
<td>Check SOU</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>LAW00526</td>
<td>International Criminal Justice</td>
<td>1</td>
<td></td>
<td>Not offered 2012</td>
</tr>
<tr>
<td>LAW10068</td>
<td>Law and Government Decision Making</td>
<td>Check SOU</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>LAW00059</td>
<td>Welfare Law</td>
<td>Check SOU</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>LAW00118</td>
<td>Environmental Law</td>
<td>Check SOU</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

**Key**

- **CH**: Coffs Harbour Campus
- **GCB**: Gold Coast – Beachside Campus
- **L**: Lismore Campus
- **SOU**: Schedule of Units
- **TBA**: To be advised
- **THL**: Tweed Heads – Lakeside Campus
- **THR**: Tweed Heads – Riverside Campus
- **EXT**: External (Distance Education)
- **ONL**: Online

**Definitions**

**Internal** is a lecture/seminar/tutorial based course of study at a physical location e.g. Coffs Harbour, Lismore, etc. Such a course may be web enhanced e.g. MySCU.

**External** (EXT) is an externally delivered course of study with study guides and course materials delivered via the post or made available online. Also called distance education or study via correspondence. It is typically web enhanced.

**Online** (ONL) is a course of study delivered exclusively online. All material for the unit is delivered online via the web.

**Pre-requisite/s study package** (‘Pre’) means a study package (unit or course) which must have been completed with a grade of Pass or above before enrolling in another specified study package.

**Co-requisite/s study package** (‘Co’) means a study package (unit or course) in which a student must be concurrently enrolled (or have satisfactorily completed) prior to enrolment in another specified study package.
**Anti-requisite/s study package ('Anti')** means a study package (unit or course) that if satisfactorily completed will not allow enrolment in another specified study package, normally because they are equivalent or overlapping in content.

**Biennial units** are units which are only offered every second year.

**Double-weighted units** are units which are equivalent to two single-weighted units. Single-weighted units are 12 credits point and double weighted units are 24 credit points in value.

**Enrolment restrictions** are the enrolment conditions for the particular study package (unit or course) that if relevant are found directly under any requisite/s for the units listed in the unit descriptions below.

### More information

To find out more about the units available to study at SCU during any study period visit the SCU [Units Search](#). Here students will be able to search for units (subjects) by name, code, school or location. Once a unit or list of units has been retrieved, students can also see a description of the unit by clicking on the unit name. **Remember**, prior to enrolling in a unit check the [Schedule of Units](#) for any changes in availability and requisite requirements.
Mode of study

Bachelor of Arts is available on campus and by distance education. Majors available internally by campus are set out below:

<table>
<thead>
<tr>
<th>Campus</th>
<th>Major(s)</th>
<th>Major(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lismore</td>
<td>Cultural Studies</td>
<td>Indigenous Studies</td>
</tr>
<tr>
<td></td>
<td>Writing</td>
<td>Media</td>
</tr>
<tr>
<td></td>
<td>History</td>
<td>Justice Studies</td>
</tr>
<tr>
<td></td>
<td>Politics and Society</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Art and Design</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contemporary Music</td>
<td></td>
</tr>
<tr>
<td>Coffs Harbour</td>
<td>Cultural Studies (mixed study)</td>
<td>Psychology (online and external)</td>
</tr>
<tr>
<td></td>
<td>Psychology</td>
<td>Justice Studies</td>
</tr>
<tr>
<td></td>
<td>Writing (mixed study)</td>
<td>Media (external depending on unit choice)</td>
</tr>
<tr>
<td>External</td>
<td>Cultural Studies</td>
<td></td>
</tr>
<tr>
<td></td>
<td>History</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Politics and Society</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Writing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Indigenous Studies</td>
<td></td>
</tr>
</tbody>
</table>

First year unit progression

This table maps out a suggested enrolment for students in the Bachelor of Arts, which will assist you with your unit selection.

Full-time study

Full-time students normally complete four units each study period.

<table>
<thead>
<tr>
<th>Full-Time First Year – Bachelor of Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1</td>
</tr>
<tr>
<td>COM10295  Written Communication</td>
</tr>
<tr>
<td>CUL00210  Australia, Asia and the World</td>
</tr>
<tr>
<td>Unit from first major</td>
</tr>
<tr>
<td>Unit from second major</td>
</tr>
</tbody>
</table>

Part-time study

Part-time students normally complete two units each study period.

<table>
<thead>
<tr>
<th>Part-Time First Year – Bachelor of Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1</td>
</tr>
<tr>
<td>COM10295  Written Communication</td>
</tr>
<tr>
<td>CUL00210  Australia, Asia and the World</td>
</tr>
<tr>
<td>Unit from first major</td>
</tr>
</tbody>
</table>
### Mid-year entry – recommended enrolments

Full-time students normally complete four units each study period.

<table>
<thead>
<tr>
<th>Mid-Year 2012 – Full-Time First Year</th>
<th>Session 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM10295 Written Communication</td>
<td></td>
</tr>
<tr>
<td>SOC10399 Philosophy on Screen: Film and Television</td>
<td></td>
</tr>
<tr>
<td>HUM00271 Subjects and Citizens</td>
<td>Unit from first major</td>
</tr>
</tbody>
</table>

Part-time students normally complete two units each study period.

<table>
<thead>
<tr>
<th>Mid-Year 2012 – Part-Time First Year</th>
<th>Session 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM10295 Written Communication</td>
<td></td>
</tr>
<tr>
<td>ENG00410 Philosophy on Screen: Film and Television</td>
<td></td>
</tr>
</tbody>
</table>
Map your study plan

Use the table below to plan out your study for the duration of your degree. Simply use the Course Structure and Unit Availability Tables to choose your units. Then, list them under each component of the degree, when they are offered, and when you plan on studying them.

### Your Study Plan

#### Bachelor of Arts Course Structure

<table>
<thead>
<tr>
<th>Part A Core</th>
<th>You must complete all of the 4 compulsory units listed below.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit Code</td>
<td>Unit Name</td>
</tr>
<tr>
<td>1</td>
<td>COM10295 Written Communication</td>
</tr>
<tr>
<td>2</td>
<td>CUL00210 Australia, Asia and the World</td>
</tr>
<tr>
<td>3</td>
<td>SOC10399 Philosophy on Screen: Film &amp; Tele</td>
</tr>
<tr>
<td>4</td>
<td>HUM00271 Subjects and Citizens</td>
</tr>
</tbody>
</table>

#### Part B Major

Please write your major below (e.g. Part B Writing Major) and then list the 8 units you will complete.

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#### Part B OR Part C OR Uni Wide Major Choice -

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#### Second Major

Please write your option below (e.g. Part C Media Major) and then list the 8 units you will complete.

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#### Elective units

Please list your 4 chosen elective units below

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Please refer to the Course Rules of this guide if you are unsure of your choices.

**Important**

When mapping your units, please check the Schedule of Units as unit availabilities often vary from year to year.
Enrol in units using My Enrolment

Once students have chosen units to study they can enrol in those units using My Enrolment for each study period for the whole year.

While students can accept an early offer when received, enrolment for 2012 opens on 12 September 2011. Students will receive a notification advising that enrolment is open in their SCU Webmail account. Look out for this email and enrol early.

Remember, SCU requires students to plan their studies in advance and enrol in units for the full academic year (all study periods). Students can change enrolled units, add more units or withdraw from units up until the start of each study period.

To enrol in units:

• Open My Enrolment
• Within My Enrolment select My Study Plans.
• Choose I want to … Enrol in Unit from the links at the bottom of My Study Plans or go to Enrol in Unit on the left-hand menu bar.
• Students will be presented with the Enrolment: planned units page. Follow the steps described in My Enrolment. Students will be asked to:
  - add a unit to their potential enrolment list
  - choose their preferred attendance mode for the unit
  - choose when and where they want to study the unit
  - confirm their choice.
• Before leaving My Study Plans, students should check the enrolment details and census dates for the units they intend to study. Go to Current Enrolment on the left-hand menu bar to ensure each enrolled unit is recorded correctly.

**Hint 1:** Students need to enrol in all units for the full year, even if they are not sure that they will pass the requisites. If a student does not pass a requisite unit they will be automatically withdrawn from the unit and allowed to select another. The Schedule of Units is where a student should check for any pre-requisite units that must be studied in order to gain entry to another unit.

**Hint 2:** Remember to check the Key Dates published in Part Two of this guide for information about the last date to enrol online, the last date to withdraw without fail, exam periods etc.

**Important:**
Each unit has a census date. It is each student’s responsibility to know when the census date occurs for each of their enrolled units.

Access the Unit Learning Site(s) in MySCU

A Unit Learning Site is generated for every unit in which a student has an official enrolment. The lecturer will use this site to communicate important information about the unit. It is very important students visit this site regularly.

Inside Unit Learning Site(s) students will find the Unit Information Guide and Study Guide. The Unit Information Guide will provide students with the details of assessments, the required textbooks and reading lists and information about the activities students are expected to undertake.

More information about MySCU can be found in Part Two of this guide.
Register into classes

Students enrolled in any on-campus units (internal mode), should attend the scheduled on-campus classes for the activities listed in the class timetable.

Distance education (university-wide; external mode) and online students do not need to attend classes.

Student who need to register for on-campus classes should:

- check the class timetable. Go to the timetables online search facility
- check SCU Webmail - students will receive an email in their SCU Webmail account to advise when registration will open
- register into classes online using My Enrolment. Select My Classes (or classes from the header line menu). The units in which you are enrolled will be displayed.

Orientation

SCU recommends students now visit the Orientation website to find out about scheduled activities, sporting facilities, mentors, counselling services and lots more.
Major descriptions

Cultural Studies
The Cultural Studies major is focused on cultural theory and practice and the various interpretations of the meaning of culture in contemporary society. The major explores the relationship between contemporary Australia and the world and involves a strong emphasis on interdisciplinary and cross-disciplinary approaches to knowledge derived from history, anthropology, political theory, feminism, cultural geography, identity studies and philosophy. Cultural Studies combines well with any discipline and involves essential skills in research, interpretation, analysis, creative thinking, written and oral communication. Cultural Studies is used to analyse the most important and relevant questions affecting individuals, communities and nations today.

History
History is a dialogue between the past and present. Historians explore the diversity of human experience to draw out patterns and ideas that help us understand the world today. The focus of the major in history is on the knowledge and critical skills of the discipline that can be applied to the study of the past in all its dimensions, including important professional skills such as communication, analysis, critical thinking, interpretation. Students have the opportunity to make history and undertake independent research projects relevant to their own interests. The units provide the scope to work in education, exploring histories of place and culture. Through the study of cultural heritage and interpretation students engage with contemporary issues and ways of presenting the past.

Politics and Society
The major in Politics and Society brings together two key strands in the arts and humanities. The approach is multidisciplinary – drawing on politics and sociology to consider contemporary issues in society and provide insights into events that have, and do, influence the world we live in. Staff have expertise in each of the disciplinary areas and share a commitment to interpreting past and contemporary society by using a range of theoretical and methodological approaches.

Writing
The Writing major offers students a unique opportunity to focus their studies on the practice of writing. The major offers student a range of units that aim to provide graduate with skills and experience in a broad range of writing genres including; novels, short stories, writing for performance, feature and investigative journalism and essay writing as well as editing and publishing. In writing we offer a unique and supportive interdisciplinary environment well suited to the type of creative and critical learning needed by today’s cutting-edge writers.
Unit descriptions

Core units (compulsory)

COM10295  Written Communication
Anti-requisite/s: EDU10235 Learning and Communication OR COM00334 Learning Technologies and the Academy. Requires regular access to the Internet.
Introduces students to active practices of reading and writing, different forms of writing and critical reading strategies that will enable them to analyse and critique meanings in the written word. Reading and writing skills are introduced with a particular emphasis on critical thinking and essay writing as forms of academic practice.

CUL00210  Australia, Asia and The World
Australia, Asia and the World introduces students to a study of the historical, cultural, social and political implications of Australia in a globally interconnected world. Through an emphasis on contextual and cultural literacy, students orient themselves as citizens of the world.

SOC10399  Philosophy on Screen: Film & Television
Introduces students to key ideas and discussions in philosophy through applying cultural analysis in the study of film and television. Students will identify and critically engage with philosophical debates in contemporary contexts and the media. Access to a computer network and DVD player will be necessary to complete the requirements of the unit.

HUM00271  Subjects and Citizens
Drawing on recent developments in cultural theory, and contemporary socio-cultural conditions, students are introduced to a variety of discourses and institutions in which cultural and civil subjects are formed and governed and contested. The intermeshing layers of the local, national and global will be considered as a series of negotiations within the context of particular machineries of power. Specific institutional settings will be used to examine the political conflicts at stake, in concrete contexts and for particular groups of people.

Specialist majors

Cultural Studies

HUM00270  Introduction to Cultural Studies
Introduces students to contemporary cultural studies. Students examine the value of knowledge and its relationship to cultural and everyday contexts. Through specific engagements with social, political and cultural understandings of identity, the unit focuses on power, place and ethics. Students are equipped with the necessary tools to critically engage in the complex world of the twenty first century.

HUM00272  Space, Place and Travel
Biennial unit.
Introduces students to a range of theories about social space and its relationship to gender and sexuality. This will encompass interpretations which construct space as narrative, space as “power-geometry”, and space as flow – as a series of movements and transactions over time and place. The ways in which social spaces are memorialised and territorialised will be explored. A localised exploration of places and spaces will be undertaken.
HUM00273  Borderlands
Surveying a wide range of popular and theoretical texts students will explore the shifting terrain of identity and culture, framed by cultural exchanges both within and outside the borders of the nation. These exchanges have been variously hostile, welcomed, policed, suppressed, acknowledged and subverted. The relation between cultural theory and cultural practice in borderlands will be addressed in an experiential project providing the opportunity for students to consider the present and their own presence in zones of the in-between.

HUM00274  EcoCultural Studies
Pre-requisite/s: HUM00270 recommended as pre or co-requisite. Biennial unit, not on offer in 2012.
Draws on contemporary cultural theories which will engage students in the development of an interactive theory of nature and culture, cutting across a number of the traditional disciplines of knowledge: science, social sciences and the humanities. Detailed readings of regional cultural practices will be contextualised within the wider framework of national and international scholarship and concerns.

HUM00275  Cultural Studies Research Project
Pre-requisite/s: HUM00270 Introduction to Cultural Studies and three units in the cultural studies major.
Provides students with an opportunity to pursue in depth a topic of particular interest to them arising from theoretical or practical issues raised in earlier units of the Cultural Studies Major. Cultural study methods will be used to carry out a substantial research project. Research projects will be closely supervised and can be undertaken independently or as a group activity.

SOC10400  Gender, Sexuality and Culture
Biennial unit.
Introduces students to the relationship between gender, sexuality and culture. It adopts a cultural studies approach to understanding the debates and issues surrounding gender and sexuality through a focus on identity, socio-legal contexts, media, place, culture and power.

CUL00211  Perspectives on Australia
Students are introduced to Australia as concept and experience. Key ideas and aspects of the Australian experience are studied through Australian cultural studies, Indigenous studies, literature, media, history, sociology, political science, visual arts, music and environmental studies. Particular attention is paid to the significance of identity, place and culture in Australia and to the nature of historical and contemporary Australian social values.

COM00439  Theory in Practice: Issues in Media Studies
Introduces students to a range of theoretical perspectives and issues relevant to the production, distribution and reception of media in Australia and elsewhere. A critical approach to the study of media is promoted. A range of media (print, film, television, radio, internet, etc.) are contextualised within a broad cultural, political and historical framework. This will encompass an analysis of media practices and the use of media in everyday life. Special consideration is given to how we engage with media and what impact it has on our perceptions of ourselves and the world around us.

COM10082  Reel Time: Cinema in a Social Context
Pre-requisite/s: Any 3 units
Addresses film as a major communication medium in terms of its form, history and its social, cultural, economic and political contexts. By examining the production and reception of film texts in their cultural contexts students are given an understanding of the place of film in everyday life – its passion, politics and pleasures.
History

HIS10016 Making History
Introduces students to research methods and styles of history-making. Debates within, and challenges to the discipline will be explored. A teacher/student interaction strategy will be employed which intends that students acquire the concepts of the discipline and have the opportunity to make history for themselves. Access to a computer and network will be essential for external students to meet the requirements of the unit.

HIS10018 Writing Place: Memory, Narrative, History
Examines the connection between people and place, community and identity in terms of how a sense of place is imagined and interpreted over time. Different ways of reading landscapes in visual and literary historical documents linking time and place will be introduced. Students will be encouraged to reflect on their practice as historians and their craft as writers to develop their own writing skills in the process of making history.

CUL00420 History of Invasion of Aboriginal Nations
Students will learn about the history and impact of European invasion, dispossession, colonisation, racism, government control and cultural oppression of Indigenous peoples. Students will also explore the political resistance of Aboriginal peoples to that construction of history.

HIS00235 Community History Research Project
Students undertake a piece of original research as part of a greater understanding of the professional historical work in partnership with a community partner. The research is closely supervised and is expected to result in both a piece of public scholarship and an account of the historiographical issues raised during its completion.

HIS10725 US History: reconstruction to globalisation
Beginning with Reconstruction in 1865, this unit takes a critical approach to the subject of American history through the examination of major changes in politics, economy and society. Students question, connect, source and argue to consider a range of perspectives on the history of modern America. This class involves weekly discussions that rely on a combination of secondary historical analyses and primary sources.

HIS10726 Australian Cultural History
Students study a wide range of interpretations of the history of culture in Australia and will use primary sources to explore some of the debates that arise from the study of history. Particular attention is paid to those areas that are seen as crucial to shaping contemporary Australia from World War I to the present.

MNG10526 Foundations of Visitor Interpretation
Visitor Interpretation is the professional practice of communicating with visitors in recreational and tourism settings such as protected natural areas, museums, zoos, art galleries and other natural and cultural heritage settings. The unit provides an overview of interpretation; an understanding of the key theories of communication and representation that underpin it; survey of interpretive methods such as signage, brochures, tour guiding; and an examination of its social, cultural, political and managerial implications. Students will have an opportunity to design and critique specific interpretive approaches.

COM00471 Professional Placement
Pre-requisite/s: any 16 units
Students gain professional experience in public or commercial organisations to enable them to use their knowledge and skills acquired in the Media Communications course. Students
undergo both workplace and course supervision thereby gaining an understanding of how their skills and knowledge can be applied in professional environments.

**BIO10492  Cultural Heritage Science**  
*Anti-requisite/s HIS00201 Cultural heritage Conservation, SOC10186 Indigenous Environmental Management*

Cultural heritage conservation embraces the areas of cultural history, applied science, technology and management required to assess, manage and conserve both prehistoric and historical human heritage material (artefacts, sites, landscapes and knowledge). The unit is both theoretically and practically based, and introduces the principles and methods of heritage management, conservation and education. It concentrates on theoretical underpinnings, legislation and public administration and management of heritage, archaeological and historical investigation, conservation and management, and heritage education.

**SOY10114  Arts Project**  
*Pre-requisite/s: Any twenty (20) units.*

Provides students with an opportunity to pursue in depth a topic of particular interest to them arising from theoretical or practical issues raised in earlier units of the Major being undertaken within their Bachelor degree. A supervisor chosen from their field of study will review progress towards a major project. Projects can be undertaken independently or as a group activity.

**Politics and Society**

**CUL00401  Indigenous World Views**  
Introduces students to the dynamics, diversity, richness and fluidity of Indigenous cultures and social practices. Through examining spirituality, customary lore, teaching, custodianship, reciprocal economics, care for country and people, the unit challenges contemporary concepts of gender and relationships, individuality and community, history and the Dreamtime.

**COM00471  Professional Placement**  
*Pre-requisite/s: any 16 units*

Students gain professional experience in public or commercial organisations to enable them to use their knowledge and skills acquired in the Media Communications course. Students undergo both workplace and course supervision thereby gaining an understanding of how their skills and knowledge can be applied in professional environments.

**POL10244  Introduction to Politics**  
Provides students with a sound understanding of the institutions and processes of government and politics in Australia. Emphasises critical thinking through the opportunity to develop and present coherent and persuasive arguments both orally and in writing on important political questions. Develops technological skills through online participation and debate.

**POL00013  Global Social Movements**  
Explores notions of power and ethics, which underpin political action and social movements, providing an opportunity to examine the dynamics that create social change. Contemporary social movements are examined so that students can evaluate their significance and assess the value of social movements to their own lives.

**POL00005  Political Ideologies**  
Examines the range of political ideologies within Western political thought. In particular, it explores the dynamic of the political spectrum from the Right to the Centre and to the Left. Critically evaluates Fascism, Nazism, Conservatism, Liberalism, Democratic Socialism, Communism and Anarchism. Also explores the impact of ideological shifts toward green, feminist and anti-racist theories.
POL10023 Peace, War and International Politics
Overviews Australian and global responses to peace and war in current international politics. Examines Australia’s relationships with neighbouring countries in terms of responses to rights, regional conflict, trade and security. Explores the broad political context surrounding global issues of peace, war and international relations relating to aid, justice, national conflict, defence, peace-keeping and pluralist identities.

SOC00118 Introduction to Sociology
Provides an overview of concepts and traditions in sociology, as well as using critical thinking to explore social issues. It moves from the early work of classical sociologists to contemporary theorists. The unit focuses on enduring topics of social concern in Australia, for example work, family, health, sport and information technology.

SOC10274 Non-Standard Lives: Work and Family in Australia
Pre-requisite/s: SOC00118
Anti-requisite/s: SOC00117 and SOC01122
Examines the connections between work and its various guises and the contemporary family in the context of late modernity. It profiles the family and the labour market, provides underpinning theoretical approaches and examines work/family issues and relationships, and their implications from a sociological perspective.

SOC00115 Global Inequality
Pre-requisite/s: SOC00118
Invites students to explore the notions of globalisation and social inequality by using a variety of sociological theories, and to question the structures that maintain those inequalities. Specific inequalities such as the distribution of wealth and problems surrounding age, gender and religion are examined, as are policies designed to produce social change.

SOC10430 Religions and the State
Introduces students to key theoretical approaches to the sociological study of religion. Particularly the unit focuses on the relationships between religious and political worldviews underlying contemporary social issues such as terrorism, abortion and homosexuality. Students will explore the history, main social teachings and beliefs of Judaism, Christianity or Islam as a basis for examining contemporary religious fundamentalisms.

POL10024 Justice in World Politics
Examines ideas on justice, and their political implications, at community, national and international level. Theories and approaches on rights, justice, tolerance, liberty and equality, identity and oppression, citizenship, pluralism and democratic dialogue are critically considered in modern life. Context facilitates a philosophical evaluation of differing political approaches to justice.

BHS00161 Interpersonal Communication
Introduces students to communication theories, techniques and processes. Students will develop an understanding of the role of culture, race, gender and power and the influence of the media in interpersonal communication. Also provides an opportunity for students to improve some of their fundamental communication skills.

Writing

ENG00400 Introduction to Written Texts
Introduces students to contemporary literary and cultural theories which will engage them in the central questions about the place of writing in culture. The genres of poetry, drama, fiction and
non-fiction, as well as popular genres, are studied in relation to their cultural significances and their participation in cultural formation.

**ENG00410 Introduction to Creative Writing**

Introduces students to the main skills areas of creative writing practice. Students will explore a range of narrative structures and techniques through writing and reading creative and critical work. Students will also gain experience in the practice of self-editing and redrafting using workshop techniques.

**ENG00406 Theories of Text and Culture**

*Pre-requisite/s: ENG00400 Introduction to Written Texts and ENG00410 Introduction to Creative Writing.*

Biennial unit.

Students are guided through the major contemporary theoretical debates about the relationship between written texts and the production of cultural and social meanings. Students will do a detailed study of the theories of Postmodernism, Post-colonialism and Feminism. Requires access to a computer network.

**ENG00401 Issues and Themes in Contemporary Writing**

*Pre-requisite/s: ENG00400 Introduction to Written Texts  
Pre- or Co-requisite/s: ENG00410 Introduction to Creative Writing.*

Students are introduced to a number of contemporary written texts. Major issues and themes are identified and a number of critical methods are exploited. Particular attention is paid to those issues and themes which can be seen as having special relevance to post-colonial societies. There is an emphasis on Australian writing.

**ENG00403 Prose**

*Pre-requisite/s: ENG00400 Introduction to Written Texts AND ENG00410 Introduction to Creative Writing.*

Biennial unit.

Introduces students to a range of different writing strategies and techniques for creative prose through practical work and a range of readings. Students also develop drafting and self-editing skills.

**ENG00407 Writing for Performance**

*Pre-requisite/s: ENG00400 Introduction to Written Texts and ENG00410 Introduction to Creative Writing.*

Biennial unit.

Designed to give students a practical and experiential introduction to a broad range of performance writing practices, dramaturgy techniques and theories of performance. Students will be given an opportunity to develop their writing based on a practical experience of methods, approaches and styles relating to writing for live performance.

**ENG00411 Writing Genre**

*Pre-requisite/s: ENG00400 Introduction to Written Texts AND ENG00410 Introduction to Creative Writing.*

Biennial unit not offered 2011.

Introduces students to a range of popular and literary genres and encourages them to study these genres in both practical and critical ways. Students will work creatively and critically with the aesthetic conventions, textual strategies, ideologies and histories of a range of genres.

**ENG10022 Writing From the Edge**

*Pre-requisite/s: ENG00400 Introduction to Written Texts and ENG00410 Introduction to Creative Writing.*

Biennial unit, not offered 2012.

Introduces students to the theories and practices involved in a comprehensive range of innovative and experimental writing techniques used in fiction, non-fiction, poetry and writing
for performance. Students will be encouraged to experiment with and make practical use of the aesthetic conventions and textual strategies discussed in the course in their own writing.

**ENG10164  Auto/biography**  
*Pre-requisite/s: ENG00400 Introduction to Written Texts and ENG00410 Introduction to Creative Writing. Biennial unit.*  
Introduces students to the study and practice of auto/biography. Will explore a range of texts of the genres and those contemporary theories of the subject which are so pertinent to the writing and reading of auto/biography. Students will have the opportunity to write an auto/biographical piece.

**ENG00408  Writing Project**  
*Pre-requisite/s: 5 writing units*  
Students undertake a major project of writing and will engage in critical practices which are alert to the relationship between writing and cultural production. The result will be a creative writing project with an exegesis, written during the session.

**COM00481  The Fourth Estate: News Journalism**  
*Pre-requisite/s: Any 6 units*  
Introduces students to journalism. Students will be introduced to basic aspects of news writing, research and interviewing which may be applied across print, radio, television and emerging digital media such as the Internet. They will also gain a critical appreciation of legal, ethical and professional practice issues in contemporary journalism.

**COM00482  Hot Topics: Feature Journalism**  
*Pre-requisite/s: COM00481 The Fourth Estate: News Journalism*  
Completes students’ introduction to journalism as a contemporary cultural and media practice. Students will consolidate their skills in news gathering and writing, and be introduced to feature writing techniques. Students will also learn further research and interviewing skills, as well as gaining a critical understanding of key professional, legal and ethics issues relevant to journalism.

**Art and Design**

**ART00630  Design**  
Introduces the basic principles of two and three dimensional Design and, through a combination of practice and theory, provides a background to further study within a range of contemporary visual fields.

**ART10094  Digital Art and Design I**  
*Pre-requisite/s: ART00630 Design*  
Introduces students to digitally produced images and to the associated hardware and software environments. Practical skills in image acquisition, image manipulation and image output are developed. Critical evaluative skills are developed through the production of a portfolio of work and through the analysis of contemporary visual design practice.

**ART10095  Digital Art and Design II**  
*Pre-requisite/s: ART10094 Digital Art and Design I*  
Develops the practical skills and critical understanding of digital imaging through the production of a portfolio. Explores the design concepts associated with contemporary publications with an emphasis on the use of typography.
ART00406  Studio Drawing I
Figure drawing, landscape drawing and thematically-based project work form the basis of this unit. Using an analytical approach, media, content, and the artistic options of contemporary drawing practice are explored and students are encouraged to develop individuality and creativity within this context.

ART00407  Studio Drawing II
Pre-requisite/s: ART00406 Studio Drawing I
Figure drawing, environmental and thematically-based project work form the basis of this unit through an expressive approach to media, content, and artistic options of contemporary drawing practice. Students are encouraged to develop individuality and creativity in the expressive drawing context.

ART10275  Digital Photography I
Quotas may apply
Introduces students to digital photographic techniques, concepts, materials, and processes. Students learn to understand and use the camera, lighting and software while completing a set of un-graded modules. Students may also choose an additional thematic project in which personal artistic and technical interests are explored.

ART00456  Photography II
Pre-requisite/s: ART10275 Digital Photography I
Quotas may apply, subject to student demand
Builds on the curriculum of Digital Photography I, introducing advanced creative techniques and ideas for camera work, lighting and darkroom. Students are encouraged to use these in a context of their own choosing to complete a finished set of works. Also looks at the history and concepts for a variety of genres. (NB Quotas may apply, subject to student demand.)

ART00600  Introduction to Visual Culture
Explores the art historical, critical and aesthetic theories which underpin our understanding of the visual from the beginning in the eighteenth century with the formation of the “modern” subject. It will do this through an examination of the modes of visual production and visual languages, the structures of art historical narratives and the ideologies underpinning institutional practice.

ART00601  Framing Modernity
Pre-requisite/s: ART00600 Introduction to Visual Culture
Modernism is the study of radical change within the production, interpretation and critical reception of the visual arts. Students will explore both the reasons for, and the ramification of, that change and in the process they will become familiar with the broader theoretical issues of modernism and contemporary re-visionist studies of that movement.

ART00498  Contemporary Debates in Visual Culture
Pre-requisite/s: ART00601 Framing Modernity
Explores the consequences of postmodernity for contemporary visual culture through investigations into representation, subjectivity and critiques of language. Examines a number of emerging practices and new alliances in the production of visual culture.

ART00602  Australian Visual Cultures
Pre-requisite/s: ART00498 Contemporary Debates in Visual Culture.
Using the work of contemporary artists this unit will map the shifts and changes within key areas of Australian artistic and critical discourse, highlighting such issues as identity,
appropriation and post-colonialism. Students will be encouraged to reflect upon Australian visual practices.

**CAR10503 Arts Industry Studies**
*Pre-requisite/s: any 16 units*
Develops knowledge of project development, career building, and small business management practices pertinent to artists, music professionals, writers and media practitioners working within the creative industries.

**Contemporary Music**

**MUS00620 Contemporary Music Theory I**
Provides an overview of basic concepts of music theory and notation, and demonstrates the application of these concepts in relation to a wide range of contemporary music styles. Also develops students’ aural skills.

**MUS00630 Songwriting**
Examines formal compositional techniques, as well as both structured and intuitive cognitive processes in relation to contemporary songwriting.

**MUS00497 Introduction to Music Technology**
Provides an introduction to the operation of music equipment including sound reinforcement, recording systems and music computer applications.

**MUS00621 Contemporary Music Theory II**
*Pre-requisite/s: MUS00620 Contemporary Music Theory I*
Provides an extension to the theory concepts presented in Contemporary Music I, and focuses in particular on harmonic relationships.

**MUS10545 Global Perspectives in Music**
Provides students with a range of historical, cross-cultural and indigenous perspectives relating to the development of ‘world’ music. Examines the role of music within different societies, and explores cross-cultural musical comparisons.

**MUS10509 Contemporary Music Styles**
Provides students with an overview of the development of popular music, from the roots of rock ’n’ roll through to contemporary styles. Explores inter-relationships between musical styles, technology and the music industry, and develops students’ ability to identify important features of different musical genres.

**MUS10506 Internet Music Marketing**
Develops students’ skills in using digital technology for the creation of musical products and their online distribution and promotion. Develop an understanding of online musical cultures.

**MUS10508 Sounds Theory and Record Technique**
Develops a knowledge base of sound theory building upon theory previously covered in the unit Introduction to Music Technology and additionally, introduces the student to the recording studio environment focusing on recording techniques and practices in both the digital workstation and live concert performance environment.
Indigenous Studies

CUL00401 Indigenous World Views
The unit aims to introduce students to the diversity and complexity of Indigenous Australian world-views, past and present. The unit focuses on a wide range of Indigenous perspectives, cultural values and practices to posit Indigenous worldviews as legitimate bodies of knowledge, relevant as contemporary options to existing dominant paradigms, both within Australia and internationally.

CUL00420 History of Invasion of Aboriginal Nations
Students will learn about the history and impact of European invasion, dispossession, colonisation, racism, government control and cultural oppression of Indigenous peoples. Students will also explore the political resistance of Aboriginal peoples to that construction of history.

CUL00402 Contemporary Australian Indigenous Issues
The unit aims to develop critical awareness of the issues pertaining to self-determination and a range of contemporary social, legal and political issues for Indigenous Australian peoples. The unit seeks to critically evaluate the attitudes, values, opinions and beliefs which underpin representations of contemporary Indigenous Australian issues.

CUL00412 Indigenous Ways of Cultural Expression
The unit aims to explain the various roles of Indigenous Australian cultural expressions that have maintained Indigenous cultures in pre- and post-invasion Australian societies. The unit seeks to investigate the interaction between Indigenous and non-Indigenous expressions and to challenge dominant processes of Indigenous exploitation.

CUL00408 Health and Indigenous Australian People
Examines the conflicts between Indigenous healing practices and the mainstream health industry. The concepts of Indigenous wellbeing, spiritual integrity and community cohesion are explored, and the impact of invasion on the health status of Indigenous peoples is analysed from historic and contemporary points of view. Aims to provide students with understanding and awareness of the socio-economic issues and cultural sensitivities required for delivery of effective and appropriate care by health workers and allied personnel.

SOY00419 Caring for Kuntri: Indigenous Environmental Management
Caring for Kuntri focuses on contemporary issues surrounding Indigenous peoples’ rights and responsibilities to care for and manage what is commonly referred to as the “environment”. Will have an opportunity to examine the historical processes that have led to the current social, political and legal issues surrounding these rights and responsibilities. Government policy and process as it relates to the environment and Indigenous cultural heritage will be critically analysed. A diverse range of Indigenous voices will be presented as a means of highlighting the current priorities and directions that Indigenous people are taking in regards to Caring for Kuntri. Will be encouraged to reflect on the role of social justice and human rights advocacy as an effective and important process within environmental management systems.

SOC00417 Race and Racism
The concepts and issues of race and racism are examined both theoretically and practically in the Australian context. Racism, from the time of European invasion, is examined in relation to Aboriginal peoples, and related policies. This subject is strongly focused on student self-directed learning and each student’s own discourse. The best way to summarise the learning journey is in the context of experiential learning. This approach ensures that students are able to fully manifest their views, overt or covert, positive or negative, regarding this subject in a positive genre of self-directed learning.
CSL00416 Cultural and Spiritual Well Being
Introduces students to concepts of spirituality as an integrating life force in a holistic paradigm. A cross-cultural perspective of spiritual practices, beliefs and expressions is explored, in particular, the role of others in resourcing and facilitating Spiritual Care. Students are expected to analyse their own concepts of spiritual well-being and develop a practical management plan for delivery of Spiritual Care to a specific group.

EDU01308 Indigenous Australians in Education
Presents a diversity of Indigenous voices within the wider discourse on education in Australia. Past and current colonial education practices in Australia are critically analysed, especially in terms of their relationship to Indigenous peoples and Indigenous education models and practices. Focuses include the history of colonial education in Australia, the impact of colonisation on Indigenous teaching and learning processes, governmental response to Indigenous educational needs and the process of best practice education policy making. Students will develop critical analysis and advocacy skills that will enable them to engage the discourse around education delivery and practice within Australia and beyond.

LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
Looks briefly at the history of the application of English law to Aboriginal and Islander societies over the last 200 years. Then looks at how this legal system can be used by Aboriginal and Islander people in the push for self-determination. Students are made aware of the legislation affecting Aboriginal and Islander people today and how it can be used. Students also gain an understanding of international human rights issues.

HEA10200 Trans and Intergenerational Trauma
Introduces and develops critical analysis of the themes: World populations – violence – trauma and health. Students will consider human societies, violence in wars, colonisations and natural disasters; the anthropology of violence in relationship to trauma; the trauma in violence and transgenerational aspects of trauma.

HEA10202 The Story of Healing/Indigenous Healing
Healing legacies are contained in the stories of healing from western, eastern, classical and contemporary Indigenous healing practices, giving meaning to the root of the word heal from the Anglo-Saxon haelan, meaning to be, or to become whole. To be whole means to understand the vital energies between physical, emotional, mental and spiritual/metaphysical well-being, embedding healing processes in the functions of the word educare – to bring forth, to draw out from, to show the way, to rear up the children. The unit gives power to the stories that progress healing education

Media Studies

COM00439 Theory in Practice: Issues in Media Studies
Introduces students to a range of theoretical perspectives and issues relevant to the production, distribution and reception of media in Australia and elsewhere. A critical approach to the study of media is promoted. A range of media (print, film, television, radio, internet, etc.) are contextualised within a broad cultural, political and historical framework. This will encompass an analysis of media practices and the use of media in everyday life. Special consideration is given to how we engage with media and what impact it has on our perceptions of ourselves and the world around us.

COM10627 Telling Tales: Introduction to Digital Storytelling
Introduces students to the skills and concepts essential to the production of a range of contemporary media forms. Students produce short works individually and collaboratively in print, audio, video and online media. The unit emphasises important storytelling principles, and the production processes that are shared by all creative digital forms.
COM00446  The Big Picture: Global Media
Media industries, production processes and ways of communicating all interact internationally. This unit shows how media systems in Australia operate in a global context. Students study global events and confrontations, news and foreign correspondents, sports and press freedom in various media and regions of the world.

COM10110  Caught in a Web: Designing for the Digital Space
Introduces students to communications issues in delivering creative, professional media presentations, and develops an understanding of the desktop computer publishing tools and practices needed to present concepts in educational and workplace settings. Students acquire basic skills and knowledge in the principles of computerised images and text sourcing, layout, processing, storage and network distribution. They then apply these to the conceptualisation, construction and delivery of media presentations.

COM00481  The Fourth Estate: News Journalism
Pre-requisite/s: Any 6 units
Introduces students to journalism. Students will be introduced to basic aspects of news writing, research and interviewing which may be applied across print, radio, television and emerging digital media such as the Internet. They will also gain a critical appreciation of legal, ethical and professional practice issues in contemporary journalism.

COM00482  Hot Topics: Feature Journalism
Pre-requisite/s: COM00481 The Fourth Estate: News Journalism
Completes students’ introduction to journalism as a contemporary cultural and media practice. Students will consolidate their skills in news gathering and writing, and be introduced to feature writing techniques. Students will also learn further research and interviewing skills, as well as gaining a critical understanding of key professional, legal and ethics issues relevant to journalism.

COM10081  True Stories: Factual Media
Pre-requisite/s: Any 6 units
Examines a wide range of contemporary journalism theories and practices in Australia and Internationally. The cultural construction of news and it’s relationship to established and emerging media entertainment genres is critically discussed.

COM10112  From Page to Production: Essential Screen Skills
Pre requisite: COM10627 or any 6 units
Introduces students to the theory and practice of digital film production: research, scripting, budgeting, directing, producing, camera operating, lighting, sound recording and editing. Students will design and shoot a 30 second commercial.

COM10082  Reel Time: Cinema in a Social Context
Addresses film as a major communication medium in terms of its form, history and its social, cultural, economic and political contexts. By examining the production and reception of film texts in their cultural contexts students are given an understanding of the place of film in everyday life – its passion, politics and pleasures.

COM01402  Act One: Screenwriting
Pre-requisite/s: Any 6 units
Students are introduced to the theory and practice of scriptwriting with introduction to the concepts of character, plot, dialogue, and script presentation. By being exposed to and analysing examples of scripts, the student will be able to select appropriate form and content as applied to radio, film, video, television, and multimedia.
**COM00455  ‘Net Works: Online Media Design**

*Pre-requisite/s: Any 6 units*

Introduces students to a critical understanding of the theory and practices of using digital communication techniques and processes to produce web-based convergent media productions. Students acquire skills in Web site design, construction and publishing with a focus on developing standards-compliant online media.

**COM00461  Making Radio: Production Essentials**

*Pre-requisite/s: Any 6 units*

Students are introduced to essentials of radio production skills in the areas of interviewing, editing, announcing and technical operations of the radio studio. Radio concepts and practice support the acquisition of effective radio communication, industry awareness, and sonic elements in media.

**Psychology**

**BHS11001  Introduction to Psychology I**

Introduces the acquisition of behaviours and cognitive abilities through the study of learning, development and intelligence. Learning involves the study of eliciting stimuli, reward and punishment. Developmental psychology is concerned with change in behaviour and cognition over the lifespan. The two areas converge in the study of intelligence.

**BHS11002  Introduction to Psychology II**

Introduces three areas concerned with the study of the person in a societal context: social psychology (especially the role of attitudes and their relationship with behaviour); the central features and development of personality; and the study of psychological disorders and their causes (abnormal psychology).

**BHS20001  Psychological Assessment**

*Pre-requisite/s: Check SOU*

Introduces students to the design and analysis of factorial experiments and quasi-experiments. Students will learn to use the SPSS computer program for the analysis of variance. The unit will cover topics such as contrast testing, multiple comparisons, planned vs. post-hoc testing, repeated measures, significance testing, and the confidence interval approach.

**BHS30003  Development Across the Lifespan**

*Anti-requisite/s: Check SOU*

Provides an overview of human development from conception, through childhood, adolescence, adulthood, and old age. Introduces students to the scientific study of physical, cognitive, and social development applying to human lifespan development. Biological, social and psychological factors which influence the course of human development are considered.

**BHS30004  Physiological Psychology and Sensory Processes**

*Pre-requisite/s: Check SOU*

Provides a thorough understanding of gross brain anatomy, neural functioning, and sensory processing for the professional or academic psychologist. This basic knowledge is supplemented with consideration of the neural mechanisms of memory and learning, leading to basic psychological principles of rehabilitation and management of brain injury.
BHS20006  Personality and Social Psychology
Pre-requisite/s: Check SOU
Anti-requisite/s: BHS00229 Personality and BHS00230 Social Psychology
Examines central issues in social psychology and the study of personality such as attitude formation and the influence of attitudes upon behaviour, non-verbal behaviour, social cognition and affect, and prosocial behaviour, and the conceptualisation and measurement of personality in psychology.

BHS20007  Learning and Memory
Pre-requisite/s: Check SOU
Covers learning and memory in an integrated fashion. Learning and memory are concerned with understanding the processes by which behaviour is acquired through experience and expressed in later performance. Topics will include basic principles of behaviour change, learning and addictive behaviours, information processing account of memory, the role of implicit memory and learning, and the effects of aging on learning and memory.

BHS20008  Quantitative Methods in Psychology
Pre-requisite/s: Check SOU
Introduces students to the design and analysis of factorial experiments and quasi-experiments. Students will learn to use the SPSS computer program for the analysis of variance. The unit will cover topics such as contrast testing, multiple comparisons, planned vs. post-hoc testing, repeated measures, significance testing, and the confidence interval approach.

BHS30001  Research Methods in Psychology
Pre-requisite/s: Check SOU
Equips students with a range of advanced methodological and data-analysis techniques likely to be utilised in psychological research at honours level. Introduces students to the conceptual basis and practical use of the General Linear Model. Students will learn to use the SPSS computer program for the analysis of complex data using ANOVA, MANOVA, regression, and other routines. The treatment of potential threats to interpretation (missing data, suppressor variable, etc.) will be stressed.

BHS30002  Abnormal Psychology
Pre-requisite/s: Check SOU
Explores the nature of causes of emotion and the broad psychological disorders, including mood disorders, anxiety disorders, schizophrenia, eating disorders, and substance-related disorders. The unit will focus on basic issues in the study of abnormal behaviour such as classification and diagnosis. The causes of disorders will be considered from an environmental and biochemical perspective. The unit will also involve an introduction to the evidence-based treatment of various psychological disorders.

BHS30005  Cross Cultural and Indigenous Issues
Pre-requisite/s: Check SOU
Introduces students to the importance of culture in understanding human behaviour, cognitive processes and emotions. The implications of cultural differences for the development of theories in psychology will be examined. Other issues will include immigration and working with people of different cultures. A section of the unit will focus on issues related to Indigenous Australian people, including suicide, Aboriginal deaths in custody, the stolen children generation, land claims, and reconciliation.
BHS30007 Health Psychology

*Pre-requisite/s: Check SOU*

Introduces students to the contribution of psychological factors to illness, disease and injury. Conceptual, theoretical and policy issues related to health and its management are examined in relation to a range of common health problems. Psychological approaches to prevention, treatment and management of health problems will be outlined and the effectiveness of these approaches will be analysed based on the empirical literature.

Justice Studies

LAW10157 Australian Legal System

Introduces students to the concept of law and the nature and structure of the Australian legal system and its institutions, including parliaments, courts and other decision-making bodies. Discusses the basic concepts of the Australian legal system including federalism, parliamentary sovereignty, separation of powers, rule of law, statutory interpretation, the doctrine of precedent and procedural fairness. Explores interesting and controversial questions such as republicanism, whether there should be a Bill of Rights, issues related to Indigenous Australian Peoples and recognition of customary law, the role of international and foreign legal systems, and questions of whether the legal system is fair towards traditionally disadvantaged groups.

LAW00051 Legal Research and Writing

The unit introduces students to a law library, and develops the skills necessary to locate, use and apply law reports, statutes, and secondary legal sources, using both computer assisted legal research and hard copy methods. It will also examine the principles of good legal writing, including and understanding of the use and preparation of legal research material, and provide an introduction to drafting using ‘plain’ legal language to prepare legal documents.

LAW00050 Criminal Process

In the practice and study of law, criminal law concepts are a foundation to an understanding of the way our legal system operates. This unit provides the student with an introduction to the principles of criminal law, and includes a discussion of the application of these principles in respect of major crimes. Emphasis will also be placed on domestic violence, summary offences and offences involving motor vehicles.

LAW00521 International Law

*Pre-requisite/s: Check SOU*

Is an introductory course in public international law. Designed to introduce students to the basic concepts of the law which regulate relations between nations. Will examine the nature, origins, structure, functions, sources and subjects of international law. Is affected by its political and social context. Where appropriate, emphasis will be placed upon examining Australian foreign policy and upon international legal questions that particularly affect Australia.

LAW10159 Principles of Contract Law

*Pre-requisite/s: Check SOU*

*Anti-requisite/s: LAW00131 Business Law or LAW00150 Introduction to Business Law or LAW00130 Introduction to Law and Contract*

Provides the basis for a sound understanding of the basic principles governing the formation, interpretation and performance of contractual rights and obligations and the remedies available to parties in contractual disputes, under both common law and statute.
LAW00214  Mediation and Dispute Resolution
This unit requires compulsory attendance at a weekend workshop.
Pre-requisite/s: Check SOU
Will examine the theory and applications of conflict resolution and alternative dispute resolution. Students will be required to demonstrate a thorough understanding of the major theories and approaches to mediation, conflict, negotiation, resolution and reconciliation.

LAW00053  Foundations of Torts
Pre-requisite/s: Check SOU
This unit is concerned with the enforcement of private rights created by civil law. The unit concentrates on the fundamental principles of the law of torts and aims to provide students with the vocational skills required by paralegals to work in this area of the law. Access to the Internet is essential for study in this unit.

LAW00514  Criminology
Pre-requisite/s: Check SOU
Provides the student with an understanding of the major international strands of criminology together with a detailed knowledge of the application of these principles in an Australian context. Emphasis will be placed on modern Australian criminology concentrating on the role of legal personnel in the criminal justice system.

LAW00522  Human Rights
Pre-requisite/s: Check SOU
Examines the principles of human rights from international, Australian, comparative and theoretical perspectives. Will discuss the international human rights regime, the method by which human rights are protected in Australia and other countries (such as the United States and/or South Africa), and the question of whether Australia should have its own Constitutional or legislative Bill of Rights. Will analyse the common theoretical critiques of human rights, and will study some selected human rights issues.

LAW00106  EEO & OH&S Law and Practice
Pre-requisite/s: Check SOU
The first part of this unit traces the development of equal employment opportunity and affirmative action legislation and the reactions thereto by employers and unions. It familiarises the student with the legal obligations of employers through the presentation of case studies in the field. The second part of this unit exposes the student to the importance of physiological, physical and socio-psychological factors in the workplace and their importance in creating a safe working environment. It discusses the State legislative provisions and the legal obligations these laws impose on the employer and employee.

LAW00526  International Criminal Justice
Pre-requisite/s: Check SOU
Examines the rules of international individual criminal responsibility in the context of the most heinous crimes of the modern era. These include the crimes committed during the Nazi regime, the Apartheid era in South Africa, the Khmer Rouge regime in Cambodia, the wars in former Yugoslavia during the 1990's, and the practices of the military rulers in Burma. The extent, consistency, adequacy and variety of the international community’s response, in respect to both the perpetrators and the victims of these crimes, will be critically analysed. The issues concerning the creation of a permanent International Criminal Court will also be explored.
LAW10068  Law and Government Decision Making
Pre-requisite/s: Check SOU

*Students enrolled in a Bachelor of Laws degree may not enrol in this unit.*

Provides an introduction to the basic principles of government decision-making and to the role of tribunals, courts and the Ombudsman in enabling people to challenge federal government decisions that affect them, including the mechanisms by which the power exercised by governments and public officials may be reviewed and regulated.

LAW00059  Welfare Law
Pre-requisite/s: Check SOU

Introduces students to legal concepts and resources within the welfare system and will develop their ability to make appropriate referrals. Welfare law is an area that has grown with the increasing sophistication of the welfare state. An understanding of the complexities of this emerging area of law is essential for those working within this field.

LAW00118  Environmental Law
Pre-requisite/s: Check SOU

Environmental law impacts on many areas of practice. It encompasses laws of planning and pollution control, as well as laws dealing with land and nature conservation. As society’s awareness of environmental issues increases, the area of environmental law is rapidly expanding, and it is an important area for students to understand. The theoretical framework of environmental law provides important insights into government practice and policy with respect to the environment.
Helpful hints

As a student in the School of Arts and Social Sciences you are important to us and we aim to assist you with your learning experience. We have developed the following standards of service to support you:

Tutor details

Distance Education students will be advised of their tutor details including contact information by the end of week three of the session. Our tutors have been selected on the basis of their qualifications and experience, so they have a strong interest in both their units and students. However as they are generally either part-time or casual employees at Southern Cross University the best way to contact them is by email. All SCU email accounts for tutors are in the following format firstname.lastname@scu.edu.au e.g. jane.smith@scu.edu.au

Your tutors are there to answer any questions you may have about the unit or the assignments. You will find their details are within the Unit Information Guide and online in the MySCU Blackboard Learning Site under Staff Details.

Assessments

Your assessment tasks will generally be marked within 2 weeks of the date they are received by the Unit Assessor or tutor. For external assessments please note that unless you live locally, posting both ways can add up to 10 days to the process.

You will receive comments on your assessments that explain the grade awarded. There will generally be comments within your assessments where relevant, unless they have been graded as a Distinction or High Distinction, when there might be little to comment on except the quality of your work.

If you unsatisfied with the marking of your assessment, you can contact your Unit Assessor and ask for it to be remarked by another staff member as per rule 3.14 of the Southern Cross University, Student Handbook at www.scu.edu.au/handbook. You will need to submit an unmarked copy of the assessment together with the marked original. The second grade will be recorded as your result whether it is higher or lower than the first.

Extensions

If you would like to request an extension for an assessment task you will need to complete an “Application for Special Consideration” which will be assessed by your Unit Assessor. Special consideration forms can be downloaded from the Student Services Study Information website.

Please ensure you attach your supporting documentation (i.e. medical certificates) to your application. It is also advisable to contact your tutor or Unit Assessor to discuss your request for an extension.

Assessment Resubmission Policy

The School of Arts and Social Sciences has agreed that there is academic value in offering new students, whose assessments do not meet the required pass standard, the opportunity to rework and resubmit an assessment. The value to the students is that it will assist them to develop their academic skills and gain a better understanding of how to complete subsequent units successfully.

Core units

The opportunity to rework and resubmit an assessment will be offered to students in core units as well as BA foundational units marked by BA staff. This offer will be made on the first assessment that has been assessed as a Fail. Students are to accept this offer within five (5)
working days of receiving it, otherwise the assessment will attract a Fail grade. Please note the submission date is to be negotiated with the Unit Assessor, and reworked and resubmitted assessments should be emailed to the Unit Assessor or the person who marked the assessment.

Other units
In units apart from core units and the BA foundational units as identified, if students receive a Fail grade on an assessment and believe there are exceptional circumstances that affected the completion of the assessment, they may submit a ‘Special Consideration to Resubmit an Assessment’ application form. These circumstances should be supported by evidence as detailed on the application form. The completed application form should be emailed to the Unit Assessor with confirmation by hard copy sent later.

Number of resubmits in unit
There will be only one resubmit opportunity per unit.
Frequently Asked Questions

Q: I am working full time or have a lot of commitments I can’t avoid in my personal life. How many units should I enrol in per session?
A: The School recommends that students allow 10 hours per week per unit that they enrol in. If you have full-time family or work commitments, we would encourage you to commence with no more than two units. If you are able to manage two units it is possible to increase your study load to three or four units in later sessions.

Similarly, if you know you are going to have a busy session outside of university you may like to consider studying only one unit for that session. However, you should be aware of the time limits allowed for the completion of your course under the University Rules (see limits below).

It is important to keep in mind that employment related problems and the pressure arising from the demands of other units of study are generally not considered to be acceptable grounds for an extension or requests for special consideration. However, if you are experiencing difficulties then you should contact your unit assessor to discuss whether or not the policy applies to your situation.

Q: What is the ‘Unit Information Guide’?
A: When you begin each unit of study, you will receive a Unit Information Guide. It is a very important document and you must read it! The Unit Information (referred to as the Unit Statement in the University Rules) provides you with contact details for the staff involved in the unit, the unit’s learning objectives, the text or other materials that you are expected to purchase to complete the unit, the assignment and assessment details, including the due dates for assignments, the criteria that will be used to mark your assignments, and the rules related to completing assignments.

Q: How long am I allowed to complete my course?
A: The Bachelor of Arts must be completed usually in not more than 8 years.

Q: What do I do if I fail a pre-requisite unit?
A: If you fail a unit which is the pre-requisite unit for another unit, you will need to study that unit again before you will be permitted to enrol in that unit which it is the pre-requisite for.

Q: Can I transfer to other courses offered by the School or go on to complete another Course?
A: Yes, if you meet the entry requirements for another course, you can apply to transfer into it or to gain entry into it. When you apply for or transfer into another course, our program rules allow us to recognise some of the studies you have already completed (called Advanced Standing). If you are interested in another of our courses, you should contact a member of the Student Liaison Team to discuss the application process and Advanced Standing. For Advanced Standing enquiries about the Bachelor of Arts degree please contact Emily O’Connor.

Q: Who can I contact when I need help in the units I am studying?
A: Each unit has a Unit Assessor who has responsibility for administering the unit and providing academic support to those studying it. The name and contact details of your Unit Assessor are set out in each Unit Information Guide. The Unit Assessor will help you with your questions about the unit as well as granting extensions and discussion of your marks. Where the Unit Assessor does not teach the in the unit, you should first seek assistance from your lecturer.

In addition, the Academic Skills Developing Unit at Southern Cross University provides educational support to students, staff and the University as a whole. You can
contact them for advice and guidance in relation to assessment tasks. They provide support for all internal and external students, and will help you develop your skills and confidence in critical thinking, academic language and learning methods, as well as providing strategies for effective study.

Q: I need to print proof of my enrolment. Where can I locate this?
A: You can print an Enrolment Transaction Advice within My Enrolment within My Study Plans – Current Enrolment; the last option on this screen is View and/or Print my proof of enrolment. Once this option has been selected, your screen will refresh while the report is being generated (this may take a few minutes). When it is completed you will see a box with a green tick with "Your Enrolment Transaction Advice report has been generated. To view select ‘View My Report’ from the ‘I Want To...’ section below." This will then open as a printable PDF document which can be used to provide information both to Centrelink and Employers.

Q: What do I do if one of my lecture/tutorials on my timetable clashes with another unit?
A: If you have a class which clashes with another on your timetable, you may need to change your enrolment to another unit or study one of the units by distance education (if possible). If you have difficulty finding an alternative unit, please contact the SASS Student Liaison Team.

Q: When should I enrol in my units?
A: If you are a new student, you should enrol in your units for the whole year, after you accept your offer on My Enrolment. If you are a continuing student, you will receive notification in September that enrolments are now open for the following year. You should enrol in your units for the whole year at least 1 month prior to Session 1. Remember that you can vary your enrolment up to the start of each session.
School contacts

Student Liaison Team

The Liaison Support Team aims to provide students with a high level of friendly, efficient and professional service and can be used as the first point of contact for enquiries students may have regarding their course. If the Student Liaison Team does not have the answer to a question, they will be able to refer students to the relevant area within the University or to the appropriate staff member.

Staff in the Student Liaison Team can provide you with assistance during the course of your studies in relation to the following types of enquiries:

- enrolment advice
- course structure and planning
- unit selection
- assignment administration
- advanced standing
- special consideration
- general course administration
- support for distance education students.

Location: Student liaison staff are located on each campus.

Hours: 9am – 5pm Monday to Friday.

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<tr>
<th>Campus</th>
<th>Location</th>
<th>Contact Details</th>
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<tr>
<td>Enquiries for all programs</td>
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<tr>
<td>School of Arts &amp; Social Sciences Reception</td>
<td>Lismore</td>
<td>Telephone: 02 6620 3831</td>
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<tr>
<td>Coffs Harbour Campus</td>
<td>M Block, Ground Floor</td>
<td>Fax: 02 6659 3103</td>
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<tr>
<td>Lismore Campus</td>
<td>B Block, Level 3</td>
<td>Fax: 02 6622 1683</td>
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Emailing your enquiries

Please note: Students should email isass@scu.edu.au with any undergraduate course specific enquiries. Include your Full Name, Student ID Number and the degree name in the subject line.

Our student liaison team aims to give you a high level of friendly, efficient and professional service. We welcome feedback from students if our service does not meet your expectations. Similarly, if our service exceeds your expectations, we would love to hear about that also!

Academic staff

Academic staff are available to discuss any questions or issues you may have regarding the specific unit or course content.

- **Course Coordinators** have responsibility for the overall coordination, development, review and administration of a course. Please familiarise yourself with the name of your Course Coordinator.
- **Unit Assessors** have responsibility for the overall coordination, development, review and administration of a unit. Please familiarise yourself with the name of your Unit Assessor.
- **Lecturers and Tutors** have responsibility for conducting lectures and tutorials/workshops.

<table>
<thead>
<tr>
<th>Course Co-ordinator - Bachelor of Arts and Associate Degree of Creative Writing</th>
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<tbody>
<tr>
<td>Dr Adele Wessell</td>
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<td>Lecturers/Unit Assessors</td>
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<tr>
<td>Dr Erika Kerruish</td>
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<td>Dr Moya Costello</td>
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<td>Dr Rob Garbutt</td>
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<td>Dr Grayson Cooke</td>
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<td>Dr Janie Conway-Herron</td>
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<td>Professor Baden Offord</td>
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Part Two

Administrative and General Information

This section of the guide is a summary of administrative and general information relevant to students and their studies. Wherever possible students will be directed to sources of further information and assistance. A comprehensive list of useful websites is located at the end of this guide.

Fees

The cost of attending university will vary and much depends on your program of study. Expenses can generally be broken into three groups: study costs, living expenses and other expenses. This section focuses on study costs or fees and includes important information to remember when enrolling into units of study in a course.

At SCU a student is either a Commonwealth supported student or a fee-paying student, also known as a non-Commonwealth supported student.

Fee-paying students are required to pay full tuition fees for each unit of study.

Undergraduate courses

The University offers very few undergraduate fee-paying courses. Generally, undergraduate courses are Commonwealth-supported for eligible students.

Postgraduate courses

The majority of SCU fee-paying courses relate to postgraduate study and FEE-Help is available to eligible students.

Commonwealth-supported students

A Commonwealth-supported place entitles all eligible students in an undergraduate degree (and some postgraduate degrees) to a Student Learning Entitlement (SLE), with access to seven years of equivalent full-time study. Every unit of study undertaken under Commonwealth support has a cost. The Commonwealth Government meets part of that cost and the student pays the other part. This student cost is called the Student Contribution Amount.

At SCU the Student Contribution varies and is determined by the units selected by each student, the discipline category or ‘band’ of the units studied and the year the student commenced their course of study or degree. To find out exactly which band(s) your unit/s of study belong to visit the University’s Fees and Financial Assistance website

Before enrolling in units for the first time, new students must read the ‘Information for Commonwealth Supported Students’ booklet available from SCU Student Services or at www.goingtouni.gov.au

Students complete the request for Commonwealth Support Form (and HECS-Help) from SCU. This is known as an electronic ‘Commonwealth Assistance Form’ (eCAF), which is completed and
submitted electronically via ‘My Enrolment’. The eCAF must be completed before enrolment into any units.

The deadline for finalising payment arrangements for each unit of study is the census date.

Commonwealth-supported students can pay for all or part of their Student Contribution upfront or defer payment to the Australian Tax Office (ATO) and repay it later through the Australian tax system when their income is above the nominated minimum threshold.

If the Student Contribution is paid on or before the census date a 10% discount applies for payment of $500 or more.

**Domestic fee-paying students**

A fee-paying student, also known as a non-Commonwealth supported student, is required to pay full tuition fees for each unit of study in a study period. Eligible fee-paying students can either:

- pay some or all of their tuition fees up front on or before two weeks prior to the start of the study period; and/or
- apply for an Australian Government FEE-HELP loan for some or all of their tuition fees by submitting a ‘Request for FEE-HELP assistance form’ (eCAF). The Australian Government will pay the amount of the loan to SCU on the student’s behalf. A loan fee of 20% applies for undergraduate courses of study. There is no loan fee to a FEE-HELP loan for postgraduate study, enabling courses, units of study with Open Universities Australia and bridging study for overseas trained professionals.

The deadline for finalising payment arrangements via a FEE-HELP loan is the census date.

To be eligible to receive a FEE-HELP loan the student must be an Australian citizen or holder of a Humanitarian visa. FEE-HELP is not available to New Zealand citizens or permanent residents.

Students, who wish to access a FEE-HELP loan, must read the ‘FEE-HELP information booklet’ available from Student Services or at [www.goingtouni.gov.au](http://www.goingtouni.gov.au). They must also complete and submit an eCAF via ‘My Enrolment’ and provide their Tax File Number.

Payment of a FEE-HELP loan is deferred to the Australian Tax Office (ATO) and is repaid later through the Australian tax system when the student’s income is above the nominated minimum threshold.

**International on-shore and miscellaneous fee-paying students**

International onshore students and miscellaneous fee-paying students are required to ensure that their fees are paid on or before two weeks prior to the start of the study period.

International tuition fee information, including information about unit withdrawal impacts, due dates for student fees and refund rules, is available from the International Office and the SCU [Fees and Financial Assistance website](http://www.scu.edu.au). To contact the International Office:

Phone: +61 2 6620 3876

Email: intoff@scu.edu.au

**Remission of Student Contribution Amounts**

Where extenuating circumstances exist, students may apply for a remission of the Student Contribution Amount by contacting Student Services.
More information
For more information on University fees or Commonwealth-supported places go to the University's Fees and Financial Assistance website and www.goingtouni.gov.au

To contact Student Services:
Phone: 1800 626 481
Email: enrol@scu.edu.au

Other related costs
There are a number of other administrative fees that students may be required to pay at some time during their University life. These may include such things as textbooks, field trips, student services and amenities fee, penalty charges (sanctions) and costs associated with graduation etc.

For further information see Administrative Charges in the Student Handbook.

Income support and the Three-Session Teaching Calendar
The Southern Cross University three-session teaching calendar provides students with the flexibility to spread their full-time study load over three sessions, if they choose. This does not mean that students have to enrol in all three sessions to qualify for income support. There are many combinations of study that satisfy the eligibility criteria for income support. Students will still be able to study a full-time load over Session 1 and 2 and take Session 3 as a break. It is an optional study period. Schools will be offering units during Session 3 that will enable students to accelerate their learning or spread their study load. Please note, not all courses offer units in Session 3, students will need to check the Schedule of Units for that study period to see what is available to study.

Centrelink considers students to be full time if they are doing a HECS loading of at least 0.375 for each study period OR they are doing at least 75% of the full-time workload. At Southern Cross University one single weighted unit of study has a HECS loading of 0.125. Students need to demonstrate to Centrelink that they are studying at least 3 single-weighted units in each study period OR at least 6 single-weighted units over the full teaching year in order to be entitled to income support. Please note if a student is enrolled in less than 3 units in Session 1 and receiving income support payments, Centrelink will write to them and ask if they intend to be enrolled as a full-time student over the remainder of the teaching year. To prove to Centrelink a student will be studying full-time they will need to enrol in units over the remainder of the year and send that study plan advice to Centrelink. Students don’t necessarily need to enrol in both the remaining sessions to make up a full-time study load.

There is no obligation to study in all three sessions of the Teaching Calendar.
Requirements regarding full-time study can be found on the Centrelink website at http://www.centrelink.gov.au/. Students should discuss their eligibility for income support with Centrelink’s Youth and Student Services by telephoning 132490.

Advantages of studying in Session 3
Session-based students are not obliged to study in Session 3; however there are advantages in doing so. Studying in Session 3 can help students to:

- fast track their studies
- dedicate time to studying a unit that might need a concentrated effort
- maintain their study momentum by undertaking a unit or units over the break between the end of Session 2 and commencement of Session 1 the following year
- catch up on failed units so that course progression and completion is not extended
• graduate sooner, if nearing course completion with 4 or less units to complete, consider studying these over session 3;
• negotiate a study plan with their School or College to align with Session 3 unit availabilities that suits individual goals and career aspirations
• redeem themselves from exclusion by enrolling in a Session 3 unit or units and achieving a GPA of 4 or above. (Not applicable to International Students studying in Australia).

To find out more about the units available to study during Session 3 visit the SCU Units Search. Here students will be able to search for units (subjects) by name, code, school or campus. Once a unit or list of units has been retrieved, students can also see a description of the unit by clicking on the unit name.

**HINT:** Prior to enrolling in a unit remember to check the Schedule of Units for any requisite requirements.

### Study load for International onshore students

International onshore students must complete their course within the expected duration of study as specified by Standard 9 of the National Code of Practice 2007. This means Southern Cross University must monitor the workload of International onshore students to ensure they complete their course within the duration specified in their Confirmation of Enrolment (CoE) and do not exceed the allowable portion of online or distance learning. SCU will only enable students to extend the expected duration of study for the course through the issuing of a new CoE in limited circumstances.

International onshore students are required to complete eight (8) single-weighted units of study (1 EFTSL) each year, or pro-rata if a student commences after the first study period.

Students can study up to twenty-five percent (25%) of their course by online and/or distance learning. Approval to study online or by distance education must be sought from both the International Office and the relevant School using a 'Unit Approval Request' submitted through My Enrolment. Students undertaking a session or trimester based course must study at least one (1) unit that is not by distance or online in each mandatory study period.

**Students studying in sessions**

International onshore students who undertake a session-based course must study a minimum of four (4) units in each of the mandatory sessions (Sessions 1 and 2) to satisfy full-time enrolment. In special circumstances this can be varied.

Students not studying four units in each of the two mandatory sessions (Sessions 1 and 2) are required to liaise with an International Student Advisor to map and sign their study plan for each year of study.

**Students studying in trimesters**

International onshore students who undertake a trimester course in the fast track mode are required to enrol in four (4) units per study period. Students not undertaking the fast track path are required to enrol in three (3) units per study period. Where the fast track study mode is being undertaken it will be stated in the student’s offer letter and Confirmation of Enrolment (CoE).

All trimesters are compulsory study periods; international onshore students must be enrolled in all study periods while on a student visa. Any variation to the required study load for trimester students must first be discussed with an International Student Advisor.

### More information

For more information go to Southern Cross University’s International Office website or the Australian Government – Australian Education International website at www.aei.gov.au/AEI
To contact Southern Cross University’s International Office:

Phone: +61 2 6620 3876
Email: intoff@scu.edu.au

**Census dates**

Each unit of study in a study period at SCU has a census date that is the day upon which a student's enrolment for unit(s) in the study period becomes fixed and final. After the census date a student cannot enrol or withdraw from units without significant financial and/or academic liability.

If using the HECS-HELP or FEE-HELP Government loan schemes, the debt for units in the study period is deferred on the census date.

Census dates vary depending on the unit/s in which a student is enrolled. Therefore, it is important that students are aware of the census date for each enrolled unit for a particular study period.

To determine the actual census date for each unit of study, students must check My Enrolment:

- log into My Enrolment
- select My Study Plans
- from the menu to the left of the screen select Current Enrolment.

Each unit in which a student is enrolled will be displayed with the census date clearly identified.

**Commonwealth Assistance Notices (CAN)**

A Commonwealth Assistance Notice (CAN) is issued to all Commonwealth Supported, FEE-HELP and OS-HELP assisted students within twenty-eight (28) days past the census date for each unit of study. The CAN shows detailed enrolment information for each unit of study within the relevant study period including upfront student contribution amounts and/or amounts deferred via HECS-HELP, FEE-HELP or OS-HELP. The CAN is available by accessing My Enrolment (use the My Finance menu option). It is important to check all the information on your CAN within fourteen (14) days of its release. If you believe the information on the CAN is incorrect, please make a request in writing to enrol@scu.edu.au to have your information corrected.

**More information**

For more information on census dates or Commonwealth Assistance Notices go to the University’s Fee and Financial Assistance website.

**Final date to enrol in unit/s**

The final date to enrol in unit/s online without approval is the end of Week 2 (Sunday) of each study period. Students wishing to enrol in unit/s after this date will require approval from the relevant School and should submit a Unit Approval Request through My Enrolment stating the reason for the late enrolment. Where approval is not granted, the relevant School will contact the student.

**Deferring studies**

If you cannot commence studies in this academic year, then you need to defer to secure your place in the following year. But, if you can commence studies in Session 2 or Session 3 then you do not need to defer, you simply enrol in that study period.

Note, if your offer is for Session 3 and you are unable to commence study, deferment is the only option available as there are no remaining study periods.

Deferment will incur a non-refundable $100 fee.
Deferment is only available to applicants who have been made a Commonwealth Supported or Hotel School Employer Reserved offer. Deferment is not available for Bachelor of Education (Secondary) graduate entry, Bachelor of Laws graduate entry, Bachelor of Education (4th year upgrade) and all one year Honours courses. Deferment is also not available to continuing students (continuing students wishing to take a break from studies should refer to the section ‘Leave of Absence’).

Students can defer an offer to a course prior to accepting through My Enrolment. To defer an offer once a student has accepted, declined or enrolled in units, please send a request by email to defer@scu.edu.au

Students will be notified in writing of the outcome of their deferment request and payment options.

For more information about how to defer an offer please download the ‘My Offers – Request to Defer your Offer’ guide, which is located on the Student Services downloads page.

Advanced standing – recognition of prior work or study

At Southern Cross University a student’s previous work or study experience may help them cut months off their degree.

Students who have completed tertiary study elsewhere, for example TAFE or university, or had work experience at a professional level during the past 10 years, may be eligible for Advanced Standing.

Advanced Standing is also known as Credit for previous study, Exemption, Recognition of Prior Learning (RPL) or Credit transfer.

The amount and type of credit awarded will determine a student’s study plan so we recommend, where possible, students apply for advanced standing at the same time as they apply for admission.

International students should apply to be pre-assessed for advanced standing (Credit Transfer) at the time of lodging their application for admission to the International Office.

Students wishing to apply for advanced standing during their studies should submit an application to their School or Shared Services Centre at least one month before the start of the relevant study period. All requests for advanced standing must be completed before the final study period. This will ensure that course completion and graduation are not unnecessarily delayed.

Students should also check that the basis on which they are applying for advanced standing aligns with that stipulated for the course or the relevant School or College. Therefore, if applying for advanced standing solely on the basis of professional level experience it is important to check with the relevant School or College to ensure that applications for advanced standing are accepted on this basis.

If applying for advanced standing based on previous tertiary study, including study at TAFE, private providers or other universities, please attach the following:

- Transcript/s for completed or partially completed qualification/s (including failures and an explanation of the grading system)
- Detailed course and/or unit outline/s

and where applicable:

- Statement of Attainment for partially completed qualification/s OR Testamur/Certificate for completed qualification/s.

Students who have previously been enrolled at Southern Cross University (SCU) will not generally need to submit their transcript of results but may need to supply copies of unit statements for units completed.
The documents submitted must be originals or certified copies of originals. Non-English documents must be submitted in the original language, accompanied by an authorised English translation. For further guidance download the Certification and Translation Guidelines, this is located on the Advanced Standing website.

To apply for Advanced Standing students should first download and complete the Advanced Standing Application Form.

Be sure to:

- read the form carefully
- print clearly and neatly, in English, using black pen, completing all relevant sections in full
- initial and date any change that you make to the form
- sign and date Part 3, DECLARATION
- photocopy the completed form for your records
- securely attach supporting documents to the form. Individual schools may have particular documents that will be required, if this is the case those documents will be noted in Part One of this guide.

Submit the Application for Advanced Standing together with supporting documents to the relevant School or College, or Shared Services Centre.

It may take from one to four weeks to process and assess an application, depending on the level of assessment complexity and whether complete information and sufficient supporting documents have been supplied.

Students will be notified of the outcome in writing. International students studying in Australia, who have applied and been granted advanced standing following the commencement of the course, are required by the Education Services for Overseas Students (ESOS) Act to acknowledge, in writing, acceptance of the advanced standing granted. The ‘Advanced Standing Acceptance Declaration’, supplied with the notification of advanced standing, must be signed, dated and returned to the SCU International Office within two calendar weeks of the date of the ‘Advanced Standing Notification’. The International Office will then vary the period of study on an International student’s Confirmation of Enrolment (CoE).

Students may query the outcome of their Application for Advanced Standing and may appeal any decision except academic judgement. Appeals will be dealt with in accordance with the Student Grievance Policy.

A student who has accepted advanced standing may at any time, apply in writing to the relevant School or College to rescind (withdraw, overturn or cancel) part or all of this credit. Requests to rescind credit will only be approved for sound academic reasons (e.g. the student wishes to undertake the unit, to change direction in their degree or undertake an approved exchange or study abroad program). Once credit has been rescinded, students will not automatically be re-granted that credit.

Any advanced standing granted or rescinded will affect a student’s study plan and the units in which they will need to enrol to complete their course. For study plan and unit sequence advice contact the relevant School or College. International students should consult their International Refund Policy (‘Listed in your Acceptance of Offer Agreement’) about the refund impacts this may have.

Advanced Standing Search Website
The Southern Cross University (SCU) Advanced Standing Search allows you to see how much advanced standing you may be granted for your previous studies.

More information
For more information go to Southern Cross University’s Advanced Standing website.
Class timetabling

Information about class timetables is available from the University’s Class and Exam Timetables website. This represents the most up-to-date timetable information for SCU on-campus students and does not apply to external studies.

Students can use the timetables online search facility to check class timetables for the following locations:

- Coffs Harbour
- Gold Coast–Beachside
- Lismore
- Port Macquarie
- Tweed Heads–Lakeside
- Tweed Heads–Riverside.

Please continue to check timetables periodically as times may change.

Class registration

Students who elect to enrol in units offered internally must register for classes online. Students will receive an email from Student Services advising when online class registration is open for each study period. All Schools/Colleges use online class registration and students must register for classes through My Enrolment. Please note some students do not register for classes, for example, distance education/external/university-wide students.

It is easier for students to register into their preferred class if they already know the class they wish to take. Therefore, we recommend students review the class timetables for their enrolled units prior to class registration opening and to have alternative classes selected in case their preferred class is already full. This will make online registration easier. Remember – you must be enrolled in the unit before you can register into classes.

There are very few classes that do not register online. However, if a unit has only one class scheduled (i.e. there is no choice about the days students can attend classes), then students will be automatically allocated to that class. Students will see they have been registered into the class when they look at their timetable in My Enrolment.

Where there is a choice of classes (usually for tutorials, workshops or Lab sessions), then students must register for classes online through My Enrolment (use the My Classes menu option).

Class registration opens progressively during the week for Schools/Colleges. Please note, units belong to each School; students should ensure that classes are open before they try to register. This is particularly important for students who are studying units across schools.

**HINT:** the earlier a student registers for classes once class registration opens the greater chance they have of gaining their first preference of class.

For more information about class registration download the Student Services Demonstration Guides: My Classes – Registering in Classes.

Leave of absence

Students can apply for a Leave of Absence for up to one year (12 months) provided they have remained enrolled in at least one unit of study past a given census date. Students can apply for an extended Leave of Absence up to two years (24 months) upon approval from the relevant School.

Applications for Leave of Absence are submitted through My Enrolment.

Students who do not make application for a Leave of Absence will be automatically withdrawn from their course of study where no enrolment is evident after a certain period. Should the
student wish to return to study at a later date, they will need to re-apply to the University either directly or via UAC/QTAC and either provide the same supporting documentation as the initial application or evidence of the SCU study prior to withdrawal.

International onshore students are only permitted six (6) months Leave of Absence. All International onshore students considering taking a Leave of Absence must first seek approval from the SCU International Office.

For further information please refer to Rules Relating to Awards in the Student Handbook (see Rule 2.7(a–f)).

Variation to enrolment

A student may vary their original unit enrolment details through My Enrolment. Deadlines exist for enrolment variations and course and unit withdrawals. Changing the mode of study, for example internal (on-campus) to external study (distance education/university wide), and unit substitutions are enrolment variation requests and are subject to the same deadlines.

The dates by which a student must vary their enrolment are set out in the Principal Dates section of the Student Handbook. Enrolment variations after the prescribed dates can affect a student’s academic record and financial liability.

International onshore students on a student visa are only permitted to study twenty-five (25) percent of their course by distance education (external/university wide). All International onshore students considering varying their enrolment to include external units must first seek approval from the SCU International Office.

Withdrawing from a course or unit

After certain dates in the academic calendar have passed, withdrawing from a course or unit can have a serious impact on a student’s financial liability and/or academic record.

Withdrawing from unit/s without incurring a Student Contribution Amount

The final day to withdraw from unit/s without incurring a Student Contribution Amount (SCA) is the census date. Census dates vary depending on the unit/s in which a student is enrolled. Students can check the census date for each enrolled unit through My Enrolment. Each enrolled unit will be displayed with its census date clearly identified. Students who withdraw from unit/s after census date will incur a SCA.

Withdrawing from unit/s without incurring a Fail grade

The final day to withdraw from unit/s without incurring a Fail grade is referred to as the ‘Withdrawal Without Failure’ date. Withdrawal Without Failure will still incur a Student Contribution Amount as the final day to withdraw without incurring this debt is census date. Students who withdraw from unit/s after the Withdrawal Without Failure date will incur a Fail grade. To check the final day to withdraw without incurring a Fail grade go to the Key Dates published at the end of this guide.

Fee-paying courses

If you are enrolled in a fee-paying course and you withdraw from your course or unit/s after the start of the study period you may be liable for a partial fee. Refer to the University Refund Policy set out in the Rules Relating to Student Fees and Charges in the Student Handbook.

It is the responsibility of each student to be aware of the relevant dates and consequences before withdrawing from a course or unit. Course or unit withdrawal can be done through My Enrolment.

Regulations relating to a course or unit withdrawal are also set out in the Enrolment Rules, which are printed in the Rules section of the Student Handbook (see Rules 2.6–2.8).
Students who require further information or assistance should contact Student Services on:

Phone: 1800 626 481
Email: enrol@scu.edu.au

**International on-shore students**

International on-shore students should contact the International Office if they intend to withdraw from their course.

Phone: +61 2 6620 3876
Email: intoff@scu.edu.au

Further information about unit withdrawal impacts for International students are detailed at [www.scu.edu.au/students/fees/index.php/14/](http://www.scu.edu.au/students/fees/index.php/14/)

**Cross-institutional studies**

It may be possible for SCU students to undertake a unit/s of study at another university and have the unit/s credited to their award (course, degree or program).

Students interested in applying for approval to study cross-institutionally at another institution should first discuss their intention with their school. The School may require the application be in writing and accompanied by the unit statement/s for the unit/s a student wishes to study.

Where the request is approved, the School will provide written approval, which will be required by the university that you wish to study at. It is the student’s responsibility to organise enrolment at that university. As each university will have different requirements and deadlines, students will need to check these carefully.

On completion of cross-institutional study, the student will need to provide their School with their academic transcript, or a certified copy, attached to a completed Advanced Standing Application form to have the unit/s credited towards their SCU degree. To avoid delays with graduation, please make sure that all applications for advanced standing are submitted as soon as possible after the completion of cross-institutional study.

International on-shore students on a student visa are only permitted to study twenty-five (25) percent of their course by distance education (external/university wide), which includes cross-institutional studies. All International on-shore students considering undertaking a unit of study at another university must first seek approval from the SCU International Office.

Students studying at other universities may apply to study cross-institutionally at SCU. Application is made direct to SCU using the University’s Direct Application form. Normal admission deadlines apply.

For more information about cross-institutional study please contact Student Services:

Phone: 1800 626 481
Email: stuadmin@scu.edu.au

International onshore students should contact Southern Cross University’s International Office:

Phone: +61 2 6620 3876
Email: intoff@scu.edu.au

**Course transfer**

If you are currently admitted to a course at Southern Cross University you may apply for a course transfer to study a different Southern Cross University course. Students can apply to do so by making application online through My Enrolment.

If you are seeking credit transfer (advanced standing) for units in the course that you are transferring to based on similar units you have studied in your current course, please complete an Advanced Standing Application form. You will not have to supply supporting documentation
as a copy of your academic record will be accessed to ascertain your eligibility to course and credit transfer.

Students cannot transfer to another course at another University or Higher Education Institute. Instead you must withdraw from the SCU course using My Enrolment and make application to the new institute via their published application process.

Please note students wishing to exit from an SCU course with a lesser award should contact the relevant School or College for further information.

Further information about enrolment issues

Further information or assistance regarding enrolment issues is available by consulting:

- the relevant course and unit entries in the Student Handbook
- the relevant Enrolment Rules in the Rules section of the Student Handbook
- the School or College Student Liaison or Support Team
- a Student Services Enrolment Officer:
  Phone: 1800 626 481
  Email: enrol@scu.edu.au

MySCU

The `MySCU' portal is a student's point of entry to a range of services and resources that are available online to support study and student life at Southern Cross University. The services and resources include online learning sites, support services and the University Library. MySCU is a student's `doorway' to unit materials and online activities.

MySCU contains two main sites on the home page: Information Sites and Learning Sites, where students can access resources and communication tools and links that are integral to their study throughout the study period. Contact details for teaching staff and information and messages specific to each unit are provided, together with grades and grading standards and the referencing requirements specific to an area of study.

Students should regularly check the following location in their browser:

http://study.scu.edu.au

This opens the MySCU student intranet page.

MySCU Information Sites

MySCU `Information Sites' contain the Student Centres for each School and are typically online information forums specifically developed to support students studying units offered by a particular school. Following are examples of the information that may be contained within Student Centres under MySCU Information Sites:

- **Notice Board** contains important announcements posted in relation to administrative deadlines, re-enrolment, examinations, upcoming events and internship opportunities, as well as a range of other relevant details.

- **Important Information** about advanced standing, leave of absence, candidature extension and graduation together with links to other University sites such as Schedule of Units, principal dates, Student Handbook, special consideration and examination, maps, student classifieds and My Enrolment.

- **Textbooks and Timetables** link students to information about textbooks and timetables for classes and examinations.

- **Course Information** contains a link to the current course enrolment guides and relevant course related information.

- **Unit Assessor List** for units on offer in each study period.
• **Discussion Board** is an interactive forum that allows students to communicate with staff and/or network with other students.

• **Staff Contacts** lists School staff and their contact details.

• **Job Opportunities** provides students with information in relation to employment vacancies and where applicable opportunities for industry scholarships.

• **Important Links** are provided to the University Co-op Bookshop, Schedule of Units, University Library, Student Services, Academic Skills Development Unit and Counselling Services.

**MySCU Learning Sites**

A unit ‘Learning Site’ is a central place to access information, learning resources and activities for each unit of study in which a student is currently enrolled. Within these sites students access essential information on study requirements including the Unit Information Guide, content (that can be presented as text and multimedia formats) and participate in learning activities, such as, online sessions and assessment tasks and interact with teaching staff and fellow students.

The Unit Information Guide is important for study as it contains details of the aims, objectives and syllabus of the unit, details of essential readings and textbooks (if applicable) and due dates for assessment tasks.

Through Learning Sites students may be provided with access to interactive communication tools to share ideas and content with your teachers and fellow students. For example, students may have access to discussion forums, blogs and wikis, email, instant messaging, recordings of lectures and online class sessions via Elluminate with live audio, video, text chat and shared, interactive content (e.g. PowerPoint presentations, Excel spreadsheets).

Elluminate is used in many SCU units (both on-campus and external units). To use audio in Elluminate live sessions, students are advised to use a headset with a microphone. Students are encouraged to find out more by clicking the Elluminate Live! Help button within the Learning Site, or go to www.scu.edu.au/elluminate.

Students will obtain access to MySCU Learning Sites one week prior to the commencement of the study period providing they are enrolled in that unit. Please note Learning Sites will be open to allow students to become familiar with the site and to download information but teaching and online interaction will not occur until the first teaching day of the study period.

If the symbol is displayed to the left of the link to the Learning Site this means the site is not yet available. Where a student cannot see a particular unit listed under Learning Sites they should first check their enrolment status through My Enrolment. If it appears the student is not enrolled in that unit, they should either enrol in that unit or email a variation request to Student Services at enrol@scu.edu.au. If a student is enrolled in a unit but still cannot see the Learning Site they should send an email to helpdesk@scu.edu.au.

**MySCU login details**

Students can access their MySCU login details through My Enrolment. Once in My Enrolment students can click on the ‘MySCU Details’ tab to find their MySCU username, SCU email address and login details. Following is an example of the login message a student will find there:

*Listed below are the MySCU details we have recorded for you.*

*Your MySCU and SCU email password is initially set to your date of birth in eight digit format – DDMMYYYY e.g. 15061989*

*This password MUST be changed after your first login – you can change your password by accessing the following link:*

HINT 1: Commencing/first year students should check MySCU as soon as possible as it will assist their preparedness for university studies.

HINT 2: It is important students read and understand the information contained in the Unit Information Guide.

Textbooks
Prescribed textbook details can be found on the University Co-op Bookshop website www.coop-bookshop.com.au and are also contained in your Unit Information Guide for each unit.

Approximately two to three weeks prior to each study period commencement students can check their prescribed textbook list on the University Co-op Bookshop website. Information regarding prices and availability can also be checked on this site.

Prescribed textbooks can be purchased from on-campus Co-op Bookshops at Coffs Harbour, Lismore and Beachside, or online for delivery to residential addresses.

When searching for textbooks or ordering online students should use the text search facility. Go to the website and find ‘Text List Search’ in the ‘Book Search’ drop down menu at the top left. Enter the Southern Cross University campus, relevant study period and unit code/s. Searching or ordering using the ‘Text List Search’ will link automatically to the textbook information a Southern Cross University member of staff has given the University Coop Bookshop and will ensure that the correct books are selected.

Limited copies of required texts are placed on reserve in the University Library.

The University Co-op Bookshop contact details are:

Lismore campus
Online: www.coop-bookshop.com.au
Phone: +61 2 6621 4484
Fax: +61 2 6622 2960
Email: lismore@coop-bookshop.com.au

Coffs Harbour campus
Online: www.coop-bookshop.com.au
Phone: +61 2 6659 3225
Fax: +61 2 6659 3226
Email: coffs@coop-bookshop.com.au

Beachside campus
Online: www.coop-bookshop.com.au
Phone: +61 7 5599 4191
Fax: +617 5599 4568
Email: scubeachside@coop-bookshop.com.au

For further information visit the website: www.coop-bookshop.com.au

Study materials and Books of Readings

Distance education (university-wide/external) students
Once enrolled, distance education students (external, university-wide) will be sent study materials that include the Study Guide and Book of Readings, if applicable to a unit. Study materials will generally be provided on a CD. Hardcopies are only available upon request.

Copies of study materials are also available online. The Unit Information Guide and Study Guide are available on the MySCU Learning Site for each unit. The Book of Readings, if applicable to
a unit, is available on the University Library eReadings website (for online viewing and saving). Some Study Guides and workbooks, if applicable, may also be available on eReadings.

Study materials will be forwarded to the ‘preferred’ address listed in the student contact details in My Enrolment under the ‘My Details’ tab. Please ensure this address is kept up to date at all times.

Delays in receiving study materials may be experienced if you enrol (or vary your enrolment) only a few weeks before the study period commencement date. If study materials are not received one week before the commencement of the study period, students should immediately contact their School or College External Studies Dispatch Officer by email or telephone.

**Internal (on-campus) students**

Internal (on-campus) students can obtain copies of study materials from the MySCU Learning Site for each unit. The Book of Readings, if applicable to a unit, is available on the university library eReadings website (for online viewing and saving).

Students can obtain printed copies using Rapidprint, which is a student print-on-demand system where printed copies of the study materials in eReadings can be purchased. Your SCU username and password is required.

**Students in Correctional Centres**

If you are currently in a Correctional Centre, please advise the relevant School or College as soon as possible. We are aware that students in Correctional Centres may require Southern Cross University to make special arrangements to ensure access to study materials.

**Books of Readings**

Books of Readings are often produced by Schools or Colleges to supplement textbooks and are available on the University Library eReadings website. In eReadings study materials are available for students to browse. Students can obtain printed copies using RapidPrint.

RapidPrint is a student print-on-demand system where printed copies of the study materials in eReadings can be purchased. Credit cards are accepted and any Australia Post charges are added to the cost of the order. Your SCU username and password is required. Distance education (university wide/external) students receive a copy of the Book of Readings in their study materials but are welcome to use the services of RapidPrint, if they wish.

**More information**

For more information on RapidPrint or to access their printing services go to the SCU RapidPrint website.

**School specific arrangements**

Where a School has alternative arrangements in place regarding study materials and Books of Readings, students will find specific information in Part One of this guide.

**Turnitin**

Many assignments at the University will be submitted (through MySCU) to Turnitin, a text-matching system that finds similarities between assignments and other documents such as web pages and academic journals.

Turnitin produces an ‘Originality Report’, a report identifying sections of text in the submitted assignment which match sections of text in these other documents. Turnitin at SCU is set up so that students can self-check their work before submitting a final copy of their assignment.

For further information, see the SCU Turnitin website.
Orientation and transition

The orientation program at Southern Cross University is a four-week program welcoming first-year and returning students to SCU. The program offers essential information to help students start and recommence their university life. This essential information includes course information sessions, academic support sessions and student support information. There is also a comprehensive sport and cultural program and there are opportunities to meet other students and staff in a supportive environment.

To find out more go to the SCU Orientation website.

Beat The Stress Week

`Beat The Stress Week’ is an integral part of the Southern Cross University Orientation Program. It showcases support services and associated staff and puts a face to a name. The Beat The Stress Week program includes a festival day, clubs and society’s day, informative sessions and workshops, entertainment and much more.

To find out more go to the SCU Orientation website.

Student Health and Support Services

Southern Cross University Student Health and Support Services (SHSS) offer a range of services to encourage academic success and increase a student’s enjoyment of study and university life. SHSS provides students with personal assistance including counselling, medical and dental services, disability and equity services, and pastoral care.

The Student Health and Support Services website will assist external students and students on all campuses to locate the services available either on campus or online. The website can be found at www.scu.edu.au/studentsupportservices

The contact details for Student Health and Support Services are:

Counselling
Lismore & Distance Education students:  +61 2 6620 3943
Coffs Harbour:  +61 2 6659 3263
Gold Coast and Tweed Heads:  +61 7 5506 9200
Email:  counselling@scu.edu.au
After Hours:  1300 369 968 (Mental Health Access Line)

Medical
Lismore:  +61 2 6620 3943
After Hours (Lismore):  +61 2 9963 3032

Disability Support
Lismore, Tweed, Gold Coast & Distance Ed:  +61 2 6620 3943
Coffs Harbour:  +61 2 6659 3263

Chaplaincy
Lismore:  +61 2 6620 3943
Coffs Harbour (Anglican):  +61 2 6659 3263
Coffs Harbour (Roman Catholic):  +61 2 6652 3222
Gold Coast and Tweed Heads:  +61 2 6620 3943

Student Mentoring
All enquiries:  +61 2 6620 3422
Indigenous Australian Student Support

Indigenous Australian Student Support (IASS) provides an extensive service to all Indigenous Australian peoples who are studying at Southern Cross University. The aim of IASS is to provide the highest quality support to Indigenous students within a culturally safe and welcoming atmosphere. The IASS team is made up of a number of specialist staff who are dedicated to supporting Indigenous Australian students throughout their University experience. As a whole, the team is dedicated to developing a sense of scholarship, community and growth amongst staff and students. IASS provides a space for students to get together at an informal social level as well as tutorial rooms and a computer lab for Indigenous Australian student’s use. At IASS we welcome Indigenous Australian students, families and local community to drop in and share our space. We acknowledge and respect all Indigenous Australian Elders and encourage them to be part of our support strategies. Their contribution, like yours, is of vital importance to all our learning journeys.

University Library

The Library provides a wide range of services, print and electronic resources to support students in their study and assessment tasks, including distance education students and students with special needs.

Students should visit the Southern Cross University Library website to discover the range of services, online resources and various sources of assistance available.

Library services and resources include:

- **Getting Help**: librarian assistance, finding information, referencing, EndNote and copyright
- **Online Resources**: catalogue, databases, Ebooks, eReadings, journals, past examination papers, and search tools
- **Library Services**: borrowing, document supply and podcasts
- **SCU Library Guides**: subject guides.

Southern Cross University Library contact details are:

**Lismore campus (located in Block A)**
- Freecall: 1800 659 460 or +61 2 6620 3752
- Fax: +61 2 6622 0093
- Email: libdesk@scu.edu.au

**Coffs Harbour campus (located in Block E1)**
- Phone: +61 2 6659 3232
- Fax: +61 2 6659 3234
- Email: coffslibrary@scu.edu.au

**Gold Coast, Tweed campuses (located at Gold Coast Campus)**
- Phone: +61 7 5589 3100
- Fax: +61 7 5589 3702
- Email: goldcoastlibrary@scu.edu.au

Academic Skills Development Unit

The Academic Skills Development Unit (ASDU) provides educational support to the staff and students at Southern Cross University. The support aims to improve the quality of students’ learning by developing their skills in:

- critical thinking and analysis
- academic language and literacy
- numeracy
• study skills
• time management

ASDU staff are available at the Lismore, Coffs Harbour, and Gold Coast & Tweed Heads Campuses and online via the ASDU website.

Students can:
• explore the ASDU website for information on:
  - Academic skills
  - Numeracy resources
  - Workshops (both online and face-to-face)
  - Drop in sessions (both online and face-to-face)
• form a small group and email academicskills@scu.edu.au to organise a group session on a particular topic

Academic Skills Development Unit contact details are:
Website: www.scu.edu.au/academicskills/
Email: academicskills@scu.edu.au (domestic and international students)
       intoff@scu.edu.au (international students)
Phone: +61 2 6620 3386 (domestic students)
       +61 2 6620 3876 (international students)

Services for distance education students

Distance education students (external, university-wide) can access all Southern Cross University services in-person at any one of the SCU campus locations. Distance education students can also access SCU information and services via the SCU website, telephone, email, instant messaging, SCU Connect and MySCU.

The University has also established a Student Services freecall number for external students – 1800 111 890.

Information technology support

Information Technology Services (ITS) provides a range of services, information and support to students. Services include computer accounts (access to MySCU, MyEnrolment), internet access, email and calendaring, and computing lab facilities. Information on these services is available online through the MySCU portal (study.scu.edu.au) or SCU Connect (scu.edu.au/scuconnect). SCU Connect is the online point of contact for accessing information on all ITS services and resources. Additionally, general information relating to IT services and facilities can be found at scu.edu.au/it.

IT Support: Students needing IT assistance can contact the ITS Helpdesk online through the MySCU portal (under the Computing & IT tab) and logging a call.

Alternatively, students can phone for assistance between the hours 9 am – 5 pm weekdays on: Freecall: 1800 111 890
Or directly:

<table>
<thead>
<tr>
<th>Lismore, Tweed Heads and Gold Coast campuses students</th>
<th>Coffs Harbour campus students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone: +61 2 6620 3698</td>
<td>Phone: +61 2 6659 3080</td>
</tr>
<tr>
<td>Email: <a href="mailto:helpdesk@scu.edu.au">helpdesk@scu.edu.au</a></td>
<td>Email: <a href="mailto:chec.helpdesk@scu.edu.au">chec.helpdesk@scu.edu.au</a></td>
</tr>
<tr>
<td></td>
<td>Website: checit.scu.edu.au</td>
</tr>
</tbody>
</table>
Early engagement and intervention support

Southern Cross University has a whole-of-university approach to early engagement and intervention support for students. Part 3 of Academic Policy relates to student retention and standing and focuses on the first-year experience and to improving student retention and student success, which includes enhancing preparedness for study, enhancing the first year experience, ensuring a quality curriculum and authentic, engaging assessment with timely feedback and clear expectations about standards. Southern Cross University has also implemented formal early interventions and strategies to assist students’ better academic performance, where necessary.

Early engagement and intervention support includes:

- appropriate orientation to the social and academic culture of the University
- information about the various forms of assistance and student support services available to students
- targeted intervention and support for those students who have not engaged with their studies or do not pass early assessment items. For example, most Schools or Colleges will require students to undertake an early online orientation assessment or activity that is associated with at least one core unit during the first year. Students who do not participate or struggle with the activity will be contacted and offered appropriate assistance and support to develop the necessary skills to successfully undertake their studies
- opportunities within each course to participate in community-building activities such as peer mentoring schemes
- tracking student progress through the allocation of academic standings based on a student’s Grade Point Average (GPA) and implementing appropriate intervention procedures, academic support and learning assistance activities to students who require support.

Students should become familiar with Academic Policy Part 3, Student retention and standing, which can be accessed through My Enrolment by selecting ‘Grades’ under ‘MyGrades’.

If further information is required please contact your School or College.

Examinations

Final examinations are held at the end of each study period. Not all units require examinations so students should carefully check the assessment requirements of all the units in which they are enrolled. Examination dates are detailed in the Southern Cross University Teaching Calendar.

Examinations are held in many cities and towns throughout Australia and in some countries overseas. If a student is living within 120km of an established Exam Centre they are expected to attend that centre. Examinations can be arranged outside of Australia, however they attract a fee.

Distance education students (external, university-wide) are required to select an Examination Centre through My Enrolment when they select their first units of study. Distance education students will receive a letter from the Examinations and Progression Unit, Student Services detailing the exam timetable, the exam location, the exam supervisor and any special instructions regarding the centre. Distance education students should ensure that they check their examination centre and special instructions immediately. Changes to an examination centre can be made in My Enrolment. Select the ‘Change External Exam Centre Details’ link under ‘My Details’.

Changes less than three (3) weeks prior to the commencement of an examination period attract an additional administrative charge. If a student is unable to select a suitable Examination Centre they should contact the Examinations and Progression Team.

Students who need to sit an examination at an overseas location must contact the Examinations and Progression Team to make the required arrangements. These arrangements need to be made no later than six (6) weeks before the commencement of the exam period.

All students will receive two emails to their SCU email regarding the examination timetable. The first is to notify that the ‘Draft Exam Timetable’ is available. The second is to notify that the ‘Final Exam Timetable’ is available. The ‘Draft Exam Timetable’ and the ‘Final Exam Timetable’ are published on the SCU website and in My Enrolment. To view, select ‘Exam Timetable’ under ‘My Exams’. Please read all information carefully and follow all instructions.
It is a student's responsibility to check their Final Exam Timetable, exam centre details and to complete all required examinations. Details will not be given out by telephone. Misreading an examination timetable is not grounds for special consideration or a special examination.

Student Services must be notified immediately if you cannot attend an examination at a nominated external examination centre.

The University’s rules governing Student Assessment and Examinations are set out in the Rules section of the Student Handbook.

For assistance please contact the Examinations and Progression Unit:
Phone: +61 2 6620 3431 or 1800 626 481
Email: ssexams@scu.edu.au

Special consideration/special examination

The Student Assessment and Examination rules provide for students to be granted a special examination or special consideration in appropriate circumstances.

A student may apply for special consideration to vary the deadline for an assignment assessment task (extension). This does not apply to an end of unit examination.

Where a student completes an assessment task (examination or assignment) and they believe their preparation or performance was adversely affected by health, compassionate circumstances, serious unforeseen personal events, selection in State, national or international sporting or cultural events or attendance at Defence Forces activities, the student may apply for special consideration regarding the marking of the assessment.

If a student is unable to sit for an examination due to medical or other exceptional circumstances they may apply for a special examination by completing an Application for Special Consideration and submitting it to the relevant School or College. Except in exceptional circumstances, a special examination will not be granted once a student sits for an examination. Misreading the exam timetable is not grounds for a special examination.

An application form for Special Consideration is available from the Student Centre, from your School or College and on the Student Services website. All applications for special consideration/special examination must be accompanied by supporting documentation and/or corroborative evidence as follows:

**Health grounds**
- A health certificate from a registered health practitioner that must include the date of consultation and a specific statement of effect of medical complaint and/or treatment on your ability to complete any relevant task.

**Compassionate circumstances**
- Factual details of the circumstances or event and corroborative evidence that may support your claim e.g. health certificate, newspaper death notice.

**State, National or International sporting or cultural events**
- A statement signed by an authorised officer of the appropriate organisation which validates a conflict with the University’s timetable.

**Grades and academic standing**

At the end of each study period upon the release of grades a student can check their grades for each unit, print a copy of their grades and identify their academic standing for that study period. Students can access their grades and academic standing in My Enrolment by selecting ‘My Grades’.

**Student academic progress**

Student academic progress will be reviewed using University Policy and Rules that relate to course progression including professional experience components of courses and specific Award Rules.
Southern Cross University Academic Policy outlines the requirements for satisfactory academic progress including academic standings and students should become familiar with their responsibilities under this policy.

Students who have been excluded because of unsatisfactory course progress will be informed they have been excluded and advised of their re-enrolment and appeal rights, which are set out in detail under Rule 2.10 in the Rules Relating to Awards.

International onshore students who receive notification that they have not met satisfactory course progress requirements or have been excluded are advised they must contact the International Student Advisor at their campus.

Further information about course progress requirements can be found in the Southern Cross University Academic Policy, Part 3, Student retention and standing and the Rules Relating to Awards in the Student Handbook.

Querying a grade

Students may query the grade awarded for any unit by first contacting their Unit Assessor to discuss the matter. The Unit Assessor will provide advice regarding the process, which is specified under Rule 3.15 Query of Final Grade in the Southern Cross University Rules Relating to Awards.

Students have a responsibility to adhere to the University Rules, which are published in the Student Handbook. Students should also refer to the Rules for guidance on University process and applicable timeframes. Further advice and support can be obtained by contacting the relevant School or College Student Liaison and Support Team.

Staying in touch with SCU

Students should ensure that they keep their contact details up to date in ‘My Enrolment,’ including work, home and mobile telephone numbers and residential, postal and delivery addresses.

Students should also regularly access ‘MySCU’, (the University’s online learning portal). Most lecturers make use of MySCU for announcements to all students regarding unit-related matters, to answer individual or commonly asked questions and to offer assistance, tips or feedback with assignments. In MySCU students can also participate in discussion groups, upload assignments, access study materials and participate in online assessments.

The University encourages the use of electronic mail (email) to enhance communications and the sharing of knowledge and ideas. University email services are intended to allow greater efficiency and support teaching, learning, research and administration activities. The University student email address is viewed and used as the University’s primary form of written communication with students. Students should access their SCU webmail weekly (even during University vacation periods) as changes to enrolment details, allUDENT notices and important reminders relating to University studies are sent to student SCU email accounts. Forwarding of SCU student email to a private email address is permitted. Forwarding instructions are detailed in My Enrolment under ‘Email Forwards’ – click on the ‘Webmail Forward’ link.

For further information please refer to the IT&TSS Email Policy, 2.2.1. Access and Availability – Student Email Accounts.

MySCU and webmail login details

Students can access their MySCU login details through My Enrolment. Once in My Enrolment students can click on the ‘MySCU Details’ tab to find their MySCU username, SCU email address and login details. Following is an example of the login message a student will find there:

Listed below are the MySCU details we have recorded for you.

Your MySCU and SCU email password is initially set to your date of birth in eight digit format – DDMYYYY e.g. 15061989
This password MUST be changed after your first login – you can change your password by accessing the following link:


or by navigating to the ‘Computing & IT’ section of your MySCU welcome page.

Complaints @ SCU

The University has a commitment to seeking feedback from students and staff, and acknowledges the right of students, staff or members of the public to complain if they are dissatisfied.

The University has established a Complaints Management Framework to provide for the timely and fair resolution to complaints. The Framework will help students to decide how to proceed with a complaint or concern.

Students are encouraged to make a complaint informally, as many complaints can be sorted out with the staff member directly responsible. However, if a complaint submitted informally is not resolved, then students should set out their complaint in writing to the nominated officer.

For further information about how to submit a complaint please refer to:

Complaints @ SCU
Complaints Management Framework
Sources of advice at SCU
Nominated Complaints Officers
## General information

### Key dates for 2012

<table>
<thead>
<tr>
<th>Event</th>
<th>Session 1 2012</th>
<th>Trimester A 2012</th>
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</thead>
<tbody>
<tr>
<td>Orientation and transition starts</td>
<td>Wednesday 15 February</td>
<td></td>
</tr>
<tr>
<td>Studies commence</td>
<td>Monday 20 February</td>
<td>Monday 16 January</td>
</tr>
<tr>
<td>Beat The Stress Week (showcasing Support Services)</td>
<td>Monday 5 March – Friday 9 March</td>
<td></td>
</tr>
<tr>
<td>Last date to enrol online</td>
<td>Monday 5 March</td>
<td>Monday 30 January</td>
</tr>
<tr>
<td>Census date</td>
<td>Check your census date in My Enrolment</td>
<td>Check your census date in My Enrolment</td>
</tr>
<tr>
<td>Study break</td>
<td>Monday 2 April – Friday 6 April</td>
<td></td>
</tr>
<tr>
<td>Study break</td>
<td>Monday 21 May – Wednesday 23 May</td>
<td></td>
</tr>
<tr>
<td>Last withdrawal without fail</td>
<td>Saturday 28 April</td>
<td>Friday 24 February</td>
</tr>
<tr>
<td>Exam period</td>
<td>Thursday 24 May – Saturday 2 June</td>
<td>Monday 16 April – Friday 27 April</td>
</tr>
<tr>
<td>Grade publication</td>
<td>Saturday 16 June</td>
<td>Monday 7 May</td>
</tr>
<tr>
<td>Inter-session or inter-trimester break</td>
<td>Monday 4 June – Friday 15 June</td>
<td>Monday 30 April – Friday 4 May</td>
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<thead>
<tr>
<th>Event</th>
<th>Session 2 2012</th>
<th>Trimester B 2012</th>
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<tbody>
<tr>
<td>Orientation and transition starts</td>
<td>Wednesday 13 June</td>
<td></td>
</tr>
<tr>
<td>Studies commence</td>
<td>Monday 18 June</td>
<td>Monday 7 May</td>
</tr>
<tr>
<td>Beat The Stress Week (showcasing Support Services)</td>
<td>Monday 2 July – Friday 6 July</td>
<td></td>
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<tr>
<td>Last date to enrol online</td>
<td>Monday 2 July</td>
<td>Monday 21 May</td>
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<td>Census date</td>
<td>Check your census date in My Enrolment</td>
<td>Check your census date in My Enrolment</td>
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<tr>
<td>Last withdrawal without fail</td>
<td>Saturday 25 August</td>
<td>Saturday 14 July</td>
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<td>Study break</td>
<td>Monday 30 July – Friday 3 August</td>
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<tr>
<td>Study break</td>
<td>Monday 17 September – Wednesday 19 September</td>
<td></td>
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<tr>
<td>Exam period</td>
<td>Thursday 20 September – Saturday 29 September</td>
<td>Monday 6 August – Friday 17 August</td>
</tr>
<tr>
<td>Grade publication</td>
<td>Saturday 13 October</td>
<td>Monday 27 August</td>
</tr>
<tr>
<td>Inter-session or inter-trimester break</td>
<td>Monday 1 October – Friday 12 October</td>
<td>Monday 20 August – Friday 24 August</td>
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<tr>
<td>Event</td>
<td>Session 3 2012–2013</td>
<td>Trimester C 2012</td>
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<tr>
<td>Orientation and transition starts</td>
<td>Wednesday 10 October</td>
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<tr>
<td>Studies commence</td>
<td>Monday 15 October</td>
<td>Monday 27 August</td>
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<tr>
<td>Beat The Stress Week (showcasing Support Services)</td>
<td>Monday 29 October – Friday 2 November</td>
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<tr>
<td>Last date to enrol online</td>
<td>Monday 29 October</td>
<td>Monday 10 September</td>
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<tr>
<td>Census date</td>
<td>Check your census date in My Enrolment</td>
<td>Check your census date in My Enrolment</td>
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<tr>
<td>Last withdrawal without fail</td>
<td>Saturday 22 December</td>
<td>Saturday 3 November</td>
</tr>
<tr>
<td>Study break</td>
<td>Monday 17 December – Friday 21 December</td>
<td></td>
</tr>
<tr>
<td>Recess</td>
<td>Monday 24 December – Monday 31 December</td>
<td></td>
</tr>
<tr>
<td>Study break</td>
<td>Monday 21 January – Wednesday 23 January</td>
<td></td>
</tr>
<tr>
<td>Exam period</td>
<td>Thursday 24 January – Saturday 2 February</td>
<td>Monday 26 November – Friday 7 December</td>
</tr>
<tr>
<td>Grade publication</td>
<td>Monday 11 February</td>
<td>Monday 7 January 2013</td>
</tr>
</tbody>
</table>

The SCU 2012 Session and Trimester Teaching Dates Calendar outlines each week in the study period and its corresponding dates. Use the following link and under Important Dates select 2012 Session/Trimester Teaching Dates. A two page calendar will appear. The first page contains Session dates, the second page contains Trimester dates. Use the scroll bar to the right of the screen to access the second page.

2012 Session and Trimester Teaching Dates Calendar

For further enquires please telephone 1800 626 481.
## Useful University websites

### Getting started

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<thead>
<tr>
<th>Getting Started Website</th>
<th><a href="http://www.scu.edu.au/gettingstarted">www.scu.edu.au/gettingstarted</a></th>
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<td>Academic Skills Development Unit</td>
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<td>Fees and financial assistance information</td>
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<td>Policy and information – Academic Standings and Appeals</td>
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<td>Student Services</td>
<td><a href="http://www.scu.edu.au/studentservices">www.scu.edu.au/studentservices</a></td>
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<td>Student Support Services</td>
<td><a href="http://www.scu.edu.au/studentsupportservices">www.scu.edu.au/studentsupportservices</a></td>
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<tr>
<td>Test your browser</td>
<td><a href="http://www.scu.edu.au/help/browser">www.scu.edu.au/help/browser</a></td>
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</table>
Textbooks  www.coop-bookshop.com.au
Timetables  www.scu.edu.au/timetables
Turnitin  http://study.scu.edu.au/turnitin
Webmail  http://webmail.scu.edu.au

About the University

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Schools and Colleges

Arts and Social Sciences  www.scu.edu.au/sass
Education  www.scu.edu.au/education
Environmental Science and Management  www.scu.edu.au/enviroscience
Gnibi – College of Indigenous Australian Peoples  www.scu.edu.au/gnibi
Health and Human Sciences  www.scu.edu.au/healthscience
Law and Justice  www.scu.edu.au/law
Tourism and Hospitality Management  www.scu.edu.au/tourism
The Hotel School Sydney  www.hotelschool.scu.edu.au
Welcome to our new and returning students. The orientation program provides important orientation sessions such as:

- Essential course information sessions;
- Academic skills development sessions;
- Library and campus tours; and
- IT essentials.

Student Services and the SCU student associations also offer a variety of social, sporting and cultural programs.

Start by going to: www.scu.edu.au/orientation and get all your orientation information – we welcome you to SCU!